



Xavier Charter School Board Meeting Minutes November 19, 2013 6:00 p.m.

I. Roll Call Attendance

6:02 p.m. call to order James Wallace- present, Melissa Crane- present, Debbi Burr- present, and Shawna May- present

II. Approval of Agenda

Motion: To approve the agenda, Section VIII Board training was added in error – remove from tonight's agenda, Section IX Executive Session remove subsection (i).

Made by: James Wallace

Seconded by: Shawna May

Result: all in favor, motion carries

III. Approval of Minutes –

Motion: To approve the minutes of October 15, 2013; October 24, 2013; and October 29, 2013 as amended.

Made by: James Wallace

Seconded by: Shawna May

Result: all in favor, motion carried

IV. Business –

A. Business Manager's Report – Ms. Liu - Philo presented current projects and status regarding the business office.

1. Presentation of bills – bills were not presented and the process of bill paying was discussed.

2. Monthly Financials –the monthly financial statements were presented and the board was allowed to ask questions regarding these statements.

B. ASB Funds – Mr. Moon updated the board on the status on the accounting of ASB Funds.

V. Board Items

A. Busing – Western States Bus - Mr. Moon and Western States Busing presented information on the busing schedule for Xavier Students. Discussion was held comparing the options of running three bus routes or four bus routes per day. Mr. Moon recommended going to a four route system in order to get the students home sooner.

Motion: Accept the amended bus routes to include four buses beginning in January.

Made by: James Wallace

Seconded by: Shawna May

Result: All in favor; motion carries

B. Performance Certificate – Mrs. May presented information regarding the Performance Certificate Committee and the Mission Specific Goals.

C. Albertson Charter School Support – Mrs. May presented information about a workshop that she attended in Pocatello. It was hosted by the Albertson Foundation and informative in regards to future funding and expansion opportunities.

D. School Safety Plan – Mr. Moon presented the School Safety Plan and the board had the opportunity to ask questions. This item is scheduled to be addressed again at the January 2014 board meeting.

E. Firearms/School Guidelines and Regulations – Mrs. Burr led the discussion regarding firearms on campus. Under state statute each district has the ability to set their own policy regarding firearms on campus. Mr. Moon discussed the need to have a larger discussion with stakeholders and conduct more research regarding the issue. This item is scheduled to be addressed again at the January 2014 board meeting.

F. Speech Standards and Credit – Mr. Moon presented information regarding speech credits. Mr. Bradley Hansen will teach a course called Career Explorations, during this course he will be teaching the Idaho speech standards and students will be awarded speech/communication credits.

Motion: Mr. Bradley Hansen will teach a course called Career Explorations, during this course he will be teaching the Idaho speech standards and students will be awarded speech/communication credits

Made by: Melissa Crane

Seconded by: Shawna May

Result: all in favor; motion carried

G. School Accreditation – Mr. Moon and Mr. Loosli presented information regarding the accreditation visit that took place Monday and Tuesday of this week. The committee has completed their review and made a preliminary report to the administration. The team gave positive findings and it is anticipated that accreditation will be granted.

H. Board Vacancy – We have received four applications for the board vacancy. One of the candidates was present at the meeting and the board spent time speaking with him. Mrs. Burr would like to have a decision by the next board meeting.

VI. Public Input - none

VII. Reports

A. PFA Report – Lisa Stieneke presented a report to the board

1. Student Directory has been delivered
2. Fall Frolic has been completed and was very successful

3. Xavier Night Out – Arby's raised \$180 and the Pizza Hut night will be held November 20th. On December 11th we will be doing a Chick-Fil-A.
4. Sweatshirt orders have been completed
5. The Christmas Tree will be put up over Thanksgiving Break.
6. Box Top and soup label collection is continuing.
7. Sales taxes are paid on an annual basis and they are being prepared for submittal.

B. Administration

1. **Grammar School – Becky Baird**, presented an update to the board
 - a) Targeted Assistance Update K-4 – a high number of students that were identified as needing assistance are receiving it, those that are not receiving assistance is due to their parents declining assistance. The new cycle will begin after the break.
 - b) Bookmobile Update K-6 – these students are using this service
 - c) Accreditation – the process went well and we are pleased with the outcome
 - d) Para Music Position (1-6) – the new para has been on site for a week and the students are enjoying this addition
 - e) Website Update – continuing to work with Mr. Bennett on the redesigning the website
2. **Logic School – Lisa Thompson**, presented an update to the board
 - a) Targeted Assistance Update 5th – 12th – updated on what is happening with this group of students and trying to fill the skills gaps that these students have. The peer tutoring has begun and is a very positive experience.
 - b) 504 and IEP Meetings – these meetings are continuing
 - c) Butter Braids
 - (1) Delivery Successful
 - (2) Lunches with Students
 - d) Accreditation
 - e) Substitute Teachers – we have been able to get more substitute teachers, but need more
 - f) Articulation Lab – we are exploring the option of having an articulation lab to assist students with speech
3. **Rhetoric School – Brian Loosli** presented an update to the board
 - a) Accreditation
 - b) Working on filling the open position
 - c) Report on new students – several new students have come into the school recently, a few of them are returning students
 - d) Graduation (Facility Change) – we will be in the large theater
 - e) Printing capabilities for students – looking into the ability for students to print essays at school at a cost to the students
 - f) SAT Prep Classes – these will be taking place in the spring

g) After school events – working on paperwork for coverage of after school events

4. Head of Schools – Gary Moon, presented an update to the board.

a) Enrollment - 645 students

b) Bonding – waiting for a quote from the insurance agent

c) Maintenance

(1) Gym doors – have been fixed but we will need to have a more permanent solution

(2) Swings – have been fixed

VIII. Executive Session – 8:49 p.m.

Motion: To go into executive session Pursuant to Idaho Code 67-2345 (1) (b) To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student; (c) conduct deliberations considering legal negotiations or acquire real

Made by: Melissa Crane

Seconded by: James Wallace

Result: Roll call vote - James Wallace- yes, Melissa Crane- yes, Debbi Burr- yes, and Shawna May- yes

Motion: To leave executive session and return to open session at 9:27 p.m.

Made by: James Wallace

Seconded by: Shawna May

Result: Roll call vote - James Wallace- yes, Melissa Crane- yes, Debbi Burr- yes, Mark Lambert- absent, and Shawna May- yes

Action Resulting From Executive Session

Motion: A motion was made to accept William Leavy's resignation effective November 25th

Made by: Melissa Crane

Seconded by: Shawna May

Result: all in favor; motion carries

IX. Adjourn

Motion: A motion was made to adjourn at 9:30 p.m.

Made by: James Wallace

Seconded by: Melissa Crane

Result: All in favor; motion carries

