

XAVIER CHARTER SCHOOL
BOARD MEETING MINUTES
Location: 771 North College Road
5:30 pm, March 11, 2010

Present: Scott Hunsaker, Jeff Bulkley, Tracey Meyerhoeffer, Emily Huber, Shawn Willsey

5:35 PM – Welcome and Introductions

v Approval of Agenda

JBulkley requested to add “Authorization for Expansion of Legal Services” to the Business Items section. TMeyerhoeffer moved to approve the agenda as amended. JBulkley seconded. The motion passed unanimously (Note: SWillsey was not yet present).

v Adoption of Minutes

JBulkley moved to approve the February meeting minutes. TMeyerhoeffer seconded. The motion passed unanimously. (Note: SWillsey was not yet present).

REPORTS

v PFA Report

The PFA representative noted it was planning a teacher appreciation program. The PFA is working on the April 30th Jog-a-thon and Dance-a-thon. Update on a clothing sale. General discussion regarding options for the next clothing sale.

v Paragon Schools Report – Brandon Fairbanks & Christine Ivie

Clvie updated the board on the state’s progress on the Public Schools Budget. BFairbanks provided a construction update and noted that the developers would pay to put up site signs if the school wanted to provide them. He discussed other advertising options such as yard signs and website design as well as their associated costs. In light of the current state budget process, BFairbanks

recommended the formation of a Budget Committee consisting of two board members and two administrative representatives from the school to work on the FY 2011 budget.

v Principal's Report – Cindy Fulcher

CFulcher provided an update on enrollment and advertising efforts, and provided a comparison from last year's enrollment numbers. She noted that American Legion contacted Xavier regarding an essay contest. Xavier placed 1st, 2nd, and 3rd in the contest. CFulcher indicated that the ICSN would be conducting the programmatic audit on April 12-13. CFulcher discussed the results of recent student survey results. CFulcher and Renee Robbins noted that AAA Real Estate Brokerage had donated office furniture to Xavier. Xavier thanked AAA and EHuber volunteered to send a thank you letter in recognition of the donation.

DISCUSSION

v Teacher Recognition – Emily Huber

EHuber noted the efforts of Renee Robbins and Becky Baird and thought it would be nice to have a teacher and/or student recognition. SHunsaker noted that EHuber could come up with a plan to present to the board at the next meeting.

v Budget Committee – Scott Hunsaker

SHunsaker discussed the need to form a budget committee. SHunsaker, JBulkley, CFulcher and Thad Biggers were appointed to serve on the budget committee and report back to the board at the April 8, 2010 board meeting.

BUSINESS ITEMS

v Discuss and Vote on available seats for upcoming vacancy on the board of directors – Scott Hunsaker

General discussion on the number of seats. SWillsey sought clarification on offices. TMeyerhoeffer moved for one seat to close, leaving a five member governing board. SWillsey seconded. General discussion. TMeyerhoeffer, EHuber,

TBerry, and SWillsey voted in favor of a five member governing board. JBulkley opposed. The motion passed.

v Discuss and Vote on Xavier fundraising approval process – Tracey Meyerhoeffer

TMeyerhoeffer noted that a fundraising committee had gathered and put together a fundraising approval process granting students ownership and allowing the principal and PFA to be aware of opportunities for involvement.

TMeyerhoeffer moved to approve the policy with one addition: members of the review committee would be a member of the Xavier administration, a member of the PFA, and a School Council member. EHuber seconded. The motion passed unanimously.

v Discuss and Vote to open new bank accounts and authorize signers – Jeff Bulkley

JBulkley noted that Xavier's legal counsel and JBulkley and SHunsaker have been negotiating the lease agreement. As part of the payment arrangement, Xavier must open two new bank accounts. He also noted that the board needed to expand the scope of their legal counsel's participation in the lease transaction, which would require additional legal fees. These legal fees were necessary, and a portion would be refunded to the school. TMeyerhoeffer moved to approve the spending limit for legal services as they pertained to the legal opinion of Xavier charter school so long as such amount would be reimbursed. EHuber seconded. JBulkley moved to authorize the new bank accounts as contemplated by the proposed lease agreement. TMeyerhoeffer seconded. The motion passed unanimously.

v Discuss and Vote on Policy 5340 – Evaluation of Certificated Personnel – Cindy Fulcher

(FIRST READING ONLY). CFulcher noted that this was a recommended policy from the ISBA. She recommended reading through the policy after executive session as the first reading.

v Discuss and Vote on Policy 8710 – Board of Directors Use of Electronic Mail – Cindy Fulcher

CFulcher noted that this was a recommended policy from the ISBA. She recommended reading through the policy after executive session as the first reading.

v Discuss and Vote on offering Dual Credit Release Time – Tracey Meyerhoeffer

TMeyerhoeffer reminded the board of last month's board meeting wherein they discussed advanced opportunities for students. TMeyerhoeffer noted that release time would be a great opportunity. CFulcher thought it would be beneficial not to limit it to release time, but incorporate all advanced opportunities. SHunsaker noted the efficiencies associated specifically with release time. TMeyerhoeffer moved that Xavier begin to offer "Advanced Opportunities" in FY2011 as defined by the Idaho State Board of Education and as appropriate and applicable. JBulkley seconded. The motion passed unanimously.

7:40 PM – EXECUTIVE SESSION PURSUANT TO ID CODE SECTION 67-2345(1)(a) and (b) (CLOSED TO THE PUBLIC)

TMeyerhoeffer moved to enter executive session pursuant to Idaho Code Section 67-2345(1)(a)and(b). Roll call vote: TMeyerhoeffer: aye; SWillsey: aye; EHuber: aye; TBerry: aye; JBulkley: aye; SHunsaker: aye. The board entered executive session to: consider hiring a public officer, employee, staff member or individual agent, wherein the respective qualities of individuals are to be evaluated in order to fill a particular vacancy or need and to consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student.

TMeyerhoeffer moved to resume open session. SWillsey seconded. The motion passed unanimously.

8:10 PM – ADJOURN There being no further business to conduct, EHuber moved to adjourn the meeting