



XAVIER CHARTER SCHOOL BOARD MEETING MINUTES

**Location: 1218 North College Road
5:30 pm, September 9, 2010**

MISSION

The mission of Xavier Charter School is to instill in students a love of perpetual learning, an aspiration for personal achievement, and the capacity to become cooperative contributors of society.

Board Members Present: Jeff Bulkley, Teresa Berry, Emily Huber, Shawn Willsey, Joan Hurlock

5:30 PM – Welcome and Introductions

❖ **Approval of Agenda**

JBulkley welcomed all staff members that were present at the meeting. JBulkley asked to add “Declaration of hiring emergency for the ‘Economics Teacher’ position,” and “Extension of transportation/busing contract” to the business section of the agenda. SWillsey moved to approve the agenda as amended. EHuber seconded. The motion passed unanimously.

❖ **Approval of Minutes**

TBerry moved to approve the July regular and special meeting minutes. JHurlock seconded. The motion passed unanimously.

REPORTS

❖ **PFA Report Andy Dailey**

Andy Dailey updated the board on sweatshirt sales, which will be sold on Friday afternoons for the next few weeks. Next Thursday is the first PFA meeting. The PFA has also begun work on the school directories and will be seeking approval for the Fall Frolic in October.

❖ **Vice Principal's Report**

Thad Biggers noted that the school's enrollment is currently 647 students. He stated the teachers did a fantastic job with Exalt Week and feedback was very positive. He noted that there were a few issues with the new lunch program, but it is improving. The same approach with pick up and drop off. TBiggers notified the board that the school added an additional Algebra I class. He discussed the desire and need for a stage and indicated the price range for stages. JBulkley asked about crossing guards. TBiggers noted that the PFA had assisted during the first week of school, and they are looking into other crossing guard options. General discussion regarding pick up/drop off concerns.

❖ **Paragon Report**

BFairbanks updated the board on several outstanding facility items. He indicated that the school had met the threshold triggering a second financial audit due to the increase

in federal funding the school received last fiscal year. These audits are underway, and more information would be provided at next month's board meeting for their approval.

DISCUSSION ITEM

❖ **Discuss revision to Policy 2600 (Promotion Retention Policy) – Thad Biggers**

TBiggers noted that Policy 2600 was approved several months ago. Immediately following its approval, the secondary faculty began discussions and agreed to revise the promotion cut off percentage from 74% to 70%. This was the first reading for the amendment to Policy 2600.

BUSINESS ITEMS

❖ **Discuss and Vote on commercial liability insurance proposals – Jeff Bulkley**

JBulkley noted he had met with several agents as they had commercial insurance policies for review and approval by the board. He provided a review of the insurance coverage contained in the proposals and the respective bid prices. TBerry moved to change liability coverage and accept Starley Leavitt's proposal. JHurlock seconded. The motion passed unanimously.

❖ **Declaration of hiring emergency for the 'Economics Teacher' position – Thad Biggers**

TBiggers noted that Mr. Pfafflin is certified through the ABCTE program. However, this certification does not qualify him to teach economics. The state indicated that a provisional authorization would be needed to allow him to fill that teaching position based on this situation. TBiggers discussed the process the administration followed in attempting to fill the position and noted that in order to proceed, the board is required to declare a hiring emergency for the position at issue. TBiggers clarified that this was to allow Mr. Pfafflin to teach one class period of economics. EHuber moved to declare a hiring emergency for the economics teacher position. JHurlock seconded. The motion passed unanimously.

❖ **Discuss and vote on bus contract extension**

BFairbanks explained the general process schools go through to get their original transportation contracts approved during their first year. He explained that it was his understanding that the contract included a provision to allow the school to renew its contract for an additional 3 to 5 year term, and that this renewal was generally allowed according to state law. He noted that the busing company had submitted an extension option to the school to renew their transportation services. He and Thad Biggers indicated the transportation company had been accommodating to the school's needs. TBerry moved to exercise option to renew Western States transportation contract. SWillsey seconded. The motion passed unanimously.

EXECUTIVE SESSION PURSUANT TO ID CODE SECTION 67-2345(1)(b) (CLOSED TO THE PUBLIC)

Prior to entering executive session, TBiggers presented a letter to the board indicating Xavier's staff support for the Cindy Fulcher.

EHuber moved to enter executive session pursuant to ID Code section 67-2345(1)(b). TBerry seconded. Roll call vote: JHurlock: aye, SWillsey: aye; JBulkley: aye, EHuber: aye; TBerry: aye.

Closed session to: “consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student.”

TBerry moved to exit executive session and resume the open meeting. JHurlock seconded. The motion passed unanimously.

SWillsey indicated that the board had received the recommendation of Sheila Bryant, the authorized agent, and would accordingly schedule a hearing September 27th for Cindy Fulcher. TBerry seconded. The motion passed unanimously. SWillsey moved to extend CFulcher’s leave until the hearing date. TBerry seconded. The motion passed unanimously.

ADJOURN

SWillsey moved to adjourn. JHurlock seconded. The motion passed unanimously and the meeting was adjourned.