



XAVIER CHARTER SCHOOL BOARD MEETING MINUTES

**Location: 1218 North College Road
5:30 pm, July 8, 2010**

MISSION

The mission of Xavier Charter School is to instill in students a love of perpetual learning, an aspiration for personal achievement, and the capacity to become cooperative contributors of society.

Board Members Present: Teresa Berry, Emily Huber, Joan Hurlock, and Jeff Bulkley

5:30 PM – Welcome and Introductions

- ❖ **Approval of Agenda**
TBerry moved to approve the agenda. EHuber seconded. The motion passed unanimously.
- ❖ **Adoption of Minutes**
EHuber moved to approve the June board meeting minutes. JHurlock seconded. The motion passed unanimously.

REPORTS

- ❖ **Principal's Report**
CFulcher updated the board on the FY2011 enrollment and past years' trends. She noted the school made AYP and received ISAT scores, a copy of which was included in the board packets. She informed the board that Thad Biggers and Brandon Fairbanks attended the Boise School District surplus sale and purchased three classrooms worth of furniture at a great savings to the school. She updated the board on the am/pm kindergarten selection process. A copy of the documents sent to the PCSC in preparation for the annual report was provided to the board members. General discussion regarding enrollment and retention. JBulkley noted several items he would like to see from the school's administration: attendance rates and a year-end enrollment update.
- ❖ **Paragon Report**
BFairbanks provided an update on the school's finances at year end. He reviewed the current budget-to-actual, and noted all outstanding items. He provided an update on the new facility's progress and provided a timeline for expected completion and the arrival of various pieces of equipment.

DISCUSSION ITEM

- ❖ **Discuss August Board Training/Retreat**
JBulkley noted that the board would like to participate in board training from Paragon as soon as possible. Christine Ivie volunteered to coordinate schedules to select a date that would work for the board.
- ❖ **Discuss Marketing to Secondary Students**
TBerry opened a discussion of marketing efforts and strategies to attract secondary students.
- ❖ **Discuss Lifetime Sports Offering in the 2010-11 School Year**
CFulcher explained the process for offering lifetime sports to students in FY 2011. She indicated elementary students would have a lifetime sports option, but the actual breakdown was not known at this time. She stated the administration would watch the interest level for lifetime sports/PE and determine if an additional class offering is necessary.

EXECUTIVE SESSION PURSUANT TO ID CODE SECTION 67-2345(1)(a) (CLOSED TO THE PUBLIC)

TBerry moved to enter executive session to consider hiring a public officer, employee, staff member or individual agent, wherein the respective qualities of individuals are to be evaluated in order to fill a particular vacancy or need. EHuber seconded. Roll call vote: JBulkley: aye; TBerry: aye; JHurlock: aye; EHuber: aye. The board entered executive session.

TBerry moved to resume open session. JHurlock seconded. The motion passed unanimously and open session was resumed.

Upon recommendation of Xavier's administration, TBerry moved to approve the hiring of the following individuals: Jolynn Heiner (Math), Melissa Owings (3rd Grade), and Shannon Anderson (Lunch Manager). JHurlock seconded. The motion passed unanimously.

BUSINESS ITEMS

❖ Discuss and Vote to Ratify Termination Documentation for Former School Facility

JBulkley began by recognizing TBiggers for his efforts in moving out of the old facility. He then provided an overview of the communication and demands of the property owner and property management company for their former facility at the termination of the school's former lease agreement. He presented the termination and settlement paperwork for review and approval of the board. TBerry moved to ratify the termination and the settlement agreements. JHurlock seconded. The motion passed unanimously.

❖ Discuss and Vote to Retain Providence Financial as Financial Advisor to Secure Long-Term Facility Financing

JBulkley reminded those present of Providence Financial's services and the proposed agreement they sent the board prior to the June board meeting for consideration. There were several small revisions requested on behalf of the school after the June meeting. JBulkley noted that these revisions had been accepted and included in a revised agreement offered by Providence Financial. EHuber moved to enter into the agreement as revised. JHurlock seconded. The motion passed unanimously.

6:10 PM – ADJOURN

TBerry moved to adjourn the meeting. EHuber seconded. The motion passed unanimously and the meeting was adjourned.