

Xavier Charter School Parent Faculty Association
Thursday, September 16, 2010
Report of Meeting

Executive PFA Committee:

Co-Chair 1: Andrea Dayley	736-7656
Co-Chair 2: Julia Fustos	320-2831
Treasurer 1: Amy Coleman	734-7087
Treasurer 2: Julie Beus	735-1593
Secretary: Jodi Mehta	320-6717

1. Please be sure to sign in

2. Treasure's Report-Amy Coleman

- a. \$10,351.04 in account, but there is an outstanding invoice for the sweatshirts that will use most of that money. Sweatshirts are still available for purchase.
- b. 501C3 still in process.

3. Executive Board Report-Andrea Dayley

- a. Meeting specifics: Meetings will try to be limited to 1 hour, each month the grade reps will report on their grade and all upcoming events will be reviewed.
- b. Role of the PFA: The PFA is the liaison between the parents, teachers and administration. The PFA board will answer questions that parents have as best they can and will try to get answers for areas where they have no information.
- c. Directory: In the works and should be out before the end of October. If anyone is interested in advertising, please contact Andrea Dayley. ½ page = \$100, biz card = \$50, Full page \$200, please have submissions in by October 15.
- d. Clothing Exchange: Interest was expressed in having another clothing exchange; PFA board will look at possible dates and provide additional information at a later date.
- e. Meeting time change:
 - i. Meeting time will be changed to 6:00 p.m. on the first Thursday of the month.
 - ii. Reminder: Babysitting available by older Xavier students during the PFA meetings.

4. Vice Principal's Report-Thad Biggers

- a. Hot lunch line times have come down significantly for elementary and are getting better for secondary.
 - i. Volunteer for lunch (11:30 – 2:00): If you are available to volunteer during lunch service, please come in. Currently, the Para's are helping which takes them out of the class rooms.
- b. Drop Off/Pick Up: Afternoon pick up is going well, but morning is still has issues. The buses are now arriving 10 minutes earlier which has helped in the morning, but additional changes are needed. Parent presented a proposed pick up/

drop off plan which Mr. Biggers will review and will advise parents of any necessary changes.

- c. Grandview Speed Limit will be marked as 25 MPH, crosswalk will be put in and police are patrolling the area.
- d. Mrs. Fulcher is on administrative leave (see letter from Xavier Board), thank you to parents for support and patience. PFA President asked that if parents are not happy with how this situation was handled, please sign a petition. A card for Cindy was also available for those who would like to sign.

5. Grade Level Representatives

- a. Introduced grade reps and discussed what their roles and responsibilities. The grade rep should be present at the monthly PFA meeting and provide an update from teacher and discuss any requests made by the teacher.
- b. The chairperson of various events will contact the reps to get volunteers or donations for the events.

6. Events for the Year –Please contact PFA rep. if you would like to Chair any of the following:

- a. Fall Frolic (Melissa Crane & Sarah Ihler): Will be held 10-30-10, more information will be coming.
- b. Teacher Appreciation: Chairperson needed.
- c. Jog-a-thon: Chairperson needed.
- d. Ski Day: Parents made suggestions to make this event even more successful, Chairperson needed.
- e. Dances: 7-12 grades will be responsible, chairperson needed.
- f. Graduation Party: 7-12 grades will be responsible, chair person needed.
- g. Dinner/Auction: February, Chairperson needed
- h. Kitchen fundraiser: Modern Woodman will be partnering with Sharon Anderson and PFA to do breakfast fundraiser to help raise money for additional tables in the lunchroom. Students will be asked to sell tickets and Modern Woodman will match funds up to \$2,500.

7. Fundraisers

- a. Box Tops: 3rd & 4th grade, Lisa Maxwell will continue to Chair and will coordinate the big box top drives.
- b. Ink Cartridges: 1st & 2nd grade, Hillary Biggers will continue to Chair. Hillary has been sending them to Planet Green, they will also donate 15% of cartridges if you purchase through them. They will also take some toner cartridges, turn them in and we'll try. PFA earned approximately \$200 + and only participated in the program for a few months. Hillary presented the PFA with a check for \$33.35.

Xavier Charter School Parent Faculty Association
Wednesday October 6, 2010
Report of Meeting

Executive PFA Committee:

Co-Chair 1: Andrea Dayley	736-7656
Co-Chair 2: Julia Fustos	320-2831
Treasurer 1: Amy Coleman	734-7087
Treasurer 2: Julie Beus	735-1593
Secretary: Jodi Mehta	320-6717

- 1. Please be sure to sign in**
- 2. Treasure's Report-Amy Coleman**
 - a. \$4,137.30 in account with no outstanding invoices
 - b. Sweatshirts will be on sale at the Fall Frolic
- 3. Executive Board Report-Andrea Dayley**
 - i. Directory: Thank you to all the sponsors! Should be completed by Fall Frolic and will be available for \$5
- 4. Vice Principal's Report-Thad Biggers**
 - a. Thank you for the continued support of parents
 - b. Volunteer Opportunities: Please call Michelle Rodeman (in school office) or Andrea Daily for volunteer opportunities. Many opportunities available!
 - c. Website will be updated with event dates
 - d. Spirit week will be part of Red Ribbon week which will be held at the end of Oct., more info to follow
- 5. Grade Level Representatives**
 - a. No reports were given by reps, please check in with your teachers before the PFA meeting
 - b. Class lists should be going out to reps soon
- 6. Events for the Year –Please contact PFA rep. if you would like to Chair any of the following:**
 - a. Fall Frolic (Melissa Crane & Sarah Ihler): Will be 10-30-10 from 11:00 – 2:00p.m., Amy will coordinate upper grades to run the concession stand.
 - b. Teacher Appreciation: Chairperson needed.
 - c. Jog-a-thon: Chairperson needed.
 - d. Ski Day: Date will be determined by next PFA meeting
 - e. Dances: First dance of the year will be the Sadie Hawkins dance, 10-22-10 which is being organized in conjunction with the Idaho Drug Free Youth program. It is a “lock in” dance and Sean & Jessica Walker will be volunteering as chaperones. Students are asked to donate snacks and drinks for the event
 - f. Graduation Party: 7-12 grades will be responsible, chair person needed.

- g. Dinner/Auction: February, Chairperson needed
- h. Kitchen fundraiser: Will update when date confirmed

7. Fundraisers

- a. Box Tops: No update
- b. Ink Cartridges: Hillary requested that toner cartridges not be brought in until new vendor is found, current vendor no long accepts them
- c. B-day club: In the works and should be up and running in the next few weeks
- d. Jog-a-thon: Nothing to report

Xavier Charter School Parent Faculty Association
Thursday November 4, 2010
Report of Meeting

Executive PFA Committee:

Co-Chair 1: Andrea Dayley	736-7656
Co-Chair 2: Julia Fustos	320-2831
Treasurer 1: Amy Coleman	734-7087
Treasurer 2: Julie Beus	735-1593
Secretary: Jodi Mehta	320-6717

1. Please be sure to sign in

2. Treasure's Report-Amy Coleman

- a. Fall Frolic food brought in \$114
- b. Account balance \$4,601.30

3. Executive Board Report-Andrea Dayley

- i. Sweatshirts will be available for purchase every Friday after school from now until Christmas break

4. Vice Principal's Report-Thad Biggers

- a. November 19 Film Festival sponsored by the junior class and will feature student films.
- b. Calendar posted on web-site and will be updated as event dates become available

5. Grade Level Representatives

- a. Mrs. Bizik rep requested that all parents look at the giving tree outside classroom
- b. Rep suggested that PFA purchase a di cut machine for teachers
- c. Training for parents: PFA will work on getting training for parents on Singapore math, phonics or classical education. Will look at doing this winter.

6. Events for the Year –Please contact PFA rep. if you would like to Chair any of the following:

- a. Breakfast (Cafeteria fundraiser with Modern Woodman): Will be December 4 from 9-11 and tickets will be \$5 per plate. Tickets will be available on Nov. 15. Much of the food has been donated by local businesses.
- b. Teacher Appreciation: Chairperson needed.
- c. Jog-a-thon: Chairperson needed.
- d. Ski Day: Feb. 4 (Grades 1,3 &5); Feb. 11 (Grades 2,4 & 6); Feb 10 (Grades 7 & up). 1, 2 and 3rd graders will need a parent supervision to ski. Waiting to get cost for event. Permission slips will be sent home after winter break.
- e. Dances:
- f. Graduation Party: 7-12 grades will be responsible, chair person needed.
- g. Dinner/Auction: February, Chairperson needed
- h. Kitchen fundraiser: Will update when date confirmed

7. **Fundraisers**

- a. Box Tops: Some confusion with mailing address for refund checks, Lisa Maxwell will follow-up and resolve problem.
- b. Target: If you have a Target credit card, register to Xavier Charter and the school receives 1 % of all money spent.
- c. Ink Cartridges: Please continue to bring your empty cartridges to school drop box is in the vestibule.
- d. B-day club: Going well.
- e. Jog-a-thon: Nothing to report

8. **Miscellaneous**

- a. Deni Lloyd and Kathi Kimball are starting an after school program. Located in Campus Commons. Program will focus on helping students with homework, hands on activities and health life styles. Will be from 2:30-6:30 M-F. They currently do not offer transportation, but may in the future. First 50 to sign up will pay \$5 per day. Will have an open house on November 26. Please call 490-1883 for additional information.

Xavier Charter School Parent Faculty Association
Thursday December 2, 2010
Report of Meeting

Executive PFA Committee:

Co-Chair 1: Andrea Dayley	736-7656
Co-Chair 2: Julia Fustos	320-2831
Treasurer 1: Amy Coleman	734-7087
Treasurer 2: Julie Beus	735-1593
Secretary: Jodi Mehta	320-6717

1. Please be sure to sign in

2. Treasure's Report-Amy Coleman

- a. Account balance \$3,514.77

3. Executive Board Report-Andrea Dayley

- i. Directories and sweatshirts will be available at the breakfast on Sat. Dec. 4

4. Vice Principal's Report-Thad Biggers

- a. Film Festival was very successful. The students enjoyed and are already planning more for next year.
- b. Staff appreciation lunch was provided by the second grade families in November—THANK YOU, the staff thoroughly enjoyed!
- c. Winter showcase for secondary will be held on December 15th. It will be at CSI in the small theater, there will be 2 performances (5:30 and 7:30). Tickets are on sale in the office, \$5 adults, \$2 students, please get your tickets ahead of time as they are expected to sell out.
- d. Stage (dance floor) is under construction!
- e. Parents of elementary students will have an opportunity to observe dance class; your children will be bringing home an invitation with specific date.

5. Grade Level Representatives

- a. No reports or requests.

6. Events for the Year –Please contact PFA rep. if you would like help on any of the following:

- a. Breakfast: December 4 from 9-11, sweatshirts and directories will be available for purchase. Santa will be available for photos (\$2 will help support yearbook efforts).
- b. Jog-a-thon: Plans will be developed and available after winter break
- c. Ski Day: Feb. 4 (Grades 1,3 &5); Feb. 11 (Grades 2,4 & 6); Feb 10 (Grades 7 & up). 1, 2 and 3rd graders will need a parent supervision to ski. Waiting to get cost for event. Permission slips will be sent home after winter break.
- d. Staff Appreciation: For December, Kindergarten and 1st grade will be doing a Christmas Smorgasbord

- e. Dances:
 - f. Parent Training: No information at this time.
 - g. Graduation:
7. **Fundraisers**
- a. Box Tops: No update on problem shipment. Lisa will bring donation box into school.
 - b. Target: You may link your debit card to the Target Red Card. More information to follow via e-mail.
 - c. Ink Cartridges: Please continue to bring your empty cartridges to school drop box is in the vestibule.
 - d. B-day club: December and January birthdays will be put up together
 - e. Jog-a-thon: Will have info after winter break
8. **Student Council Update:** A brief overview was given of the meeting between the Xavier Board and secondary students.
9. **Miscellaneous**
- a. On a monthly basis, treats will be brought in by parents for staff meetings. Ginger and Melissa will coordinate monthly.
 - b. If you would like to make a cash donation to Xavier please see “Friends of Xavier” which is available on the website. All donations are tax deductible.
 - c. Andrea reminded parents that they should not feel obligated to contribute to all fundraisers and only do what you can. The school has many needs that fundraising makes possible, but it is recognized that parents cannot contribute to everything.

Xavier Charter School Parent Faculty Association
Thursday January 6, 2011
Report of Meeting

Executive PFA Committee:

Co-Chair 1: Andrea Dayley	736-7656
Co-Chair 2: Julia Fustos	320-2831
Treasurer 1: Amy Coleman	734-7087
Treasurer 2: Julie Beus	735-1593
Secretary: Jodi Mehta	320-6717

1. Please be sure to sign in

2. Treasure's Report-Amy Coleman

- a. Account balance \$3,789.84
- b. Breakfast: With money from Modern Woodman, earned \$4297, a freezer was purchased for 42,681 and the remaining money will be spent on a smaller cafeteria item

3. Executive Board Report-Andrea Dayley

- i. Directories and sweatshirts will be available at the breakfast on Sat. Dec. 4

4. Vice Principal's Report-Thad Biggers

- a. Mr. Biggers was in a meeting and unable to attend

5. Grade Level Representatives

- a. No reports or requests.

6. Events for the Year –Please contact PFA rep. if you would like to help on any of the following:

- a. Jog-a-thon: Plan still being developed
- b. Ski Day: Feb. 4 (Grades 1,3 &5); Feb. 11 (Grades 2,4 & 6); Feb 10 (Grades 7 & up). 1, 2 and 3rd graders will need a parent supervision to ski. Permission slips will be sent home soon
- c. Staff Appreciation: December went really well, thanks to all who brought a dish, the staff enjoyed
- d. Dances: January 21st Heroes vs. Villains dance
- e. Parent Training: No information at this time.
- f. Graduation: Senior class has started working on this and PFA reps will get information

7. Fundraisers

- a. Box Tops: Will have “box top drive” sometime in February. Lisa will bring donation box into school.
- b. Target: You may link your debit card to the Target Red Card.

- c. Ink Cartridges: Please continue to bring your empty cartridges to school drop box is in the vestibule.
 - d. B-day club: Still going well
 - e. Jog-a-thon: Still in planning stages
8. **Student Council Update:** Have met twice and planning a spirit week (waiting for approval from administration)
9. **Miscellaneous**
- a. Snacks for the staff meetings are going well and the next one will be in about 2 weeks. Signup sheet available for interested volunteers
 - b. Gerard Mann came in to discuss program that is similar to facebook, but used for recipe sharing called kitchenconnect.com. The site gives recipe ideas, creates shopping list, etc. The cost is \$4.95 per month and a portion of it goes to Xavier. If you sign up make sure to enter Xavier name. Site also offers advertising space for \$65.00 per ad. More info will be forthcoming via e-mail.
 - c. IDDFY: Did gift wrapping at the Sportsman's Warehouse before Christmas and earned \$781.66 that will be used to help send students to the Idaho Youth Summit. PFA donated some supplies for the event.

Xavier Charter School Parent Faculty Association
Thursday February 3, 2011
Report of Meeting

Executive PFA Committee:

Co-Chair 1: Andrea Dayley	736-7656
Co-Chair 2: Julia Fustos	320-2831
Treasurer 1: Amy Coleman	734-7087
Treasurer 2: Julie Beus	735-1593
Secretary: Jodi Mehta	320-6717

- 1. Please be sure to sign in**
- 2. Treasure's Report-Amy Coleman**
 - a. \$6,093.77 in checking account
 - b. PFA is also holding money for IDFY
- 3. Executive Board Report-Given by Amy Coleman**
 - i. Directories and sweatshirts will be available at the breakfast on Sat. Dec. 4
- 4. Vice Principal's Report-Thad Biggers**
 - a. Art Gala is scheduled for Feb 16th
 - b. Valentines dance for secondary on Feb 11th
 - c. Poetry Out Loud: 7-12th graders entered regional competition, top 2 are Xavier students and will be headed to state competition, Congratulations!
 - d. Band teacher started and will be providing 3 hours of music instruction to K-6, 2 hours of secondary band and 2 hours of math training for struggling students daily
 - e. All parents are welcome and encouraged to attend Monday assemblies which begin at about 8:05
- 5. Grade Level Representatives**
 - a. No reports or requests.
- 6. Events for the Year –Please contact PFA rep. if you would like to help on any of the following:**
 - a. Jog-a-thon: T-shirt design sheets went to teachers and are due back by 2/11, information and forms will be going home with students shortly. Trying to make this event into a health day which will be an all day function focused on healthy living
 - b. Staff Appreciation: January was hosted by third grade parents who provided breakfast, thank you
 - c. Dances: Pemberly Ball planning has begun
 - d. Parent Training: No information at this time.
 - e. Graduation: PFA met with the seniors and Ms. Carson, possible activities are being reviewed

7. **Fundraisers**

- a. Box Tops: Due by Feb 18th and class with most tops will get a popcorn party
- b. Target: You may link your debit card to the Target Red Card.
- c. Ink Cartridges: Please continue to bring your empty cartridges to school drop box is in the vestibule.
- d. B-day club: Still going well
- e. Jog-a-thon: Forms will be sent home shortly

8. **Student Council Update:** Student Council Rep unable to attend

9. **Miscellaneous**

- a. 3rd and 4th graders sent Valentines to the 116th stationed in Iraq, along with the Valentines, they sent school supplies to the Iraqi children (7 boxes)
- b. Curtain for the stage has been ordered

Xavier Charter School Parent Faculty Association
Thursday March 3, 2011
Report of Meeting

Executive PFA Committee:

Acting President: Amy Coleman 734-7087
Treasurer 1: Amy Coleman 734-7087
Treasurer 2: Julie Beus 735-1593
Secretary: Jodi Mehta 320-6717

1. Please be sure to sign in

2. Treasure's Report-Julie Beus

- a. Account \$5,084.88
- b. PFA is also holding money for IDFY, some ski money and \$ remaining from breakfast—this is not included in above amount.

3. Executive Board Report-Given by Amy Coleman

- a. Vacancies: Looking for volunteers who will be on board for remainder of school year. Mr. Biggers will send out notice to parents and then PFA board will elect.
- b. Bylaws: PFA Board has adopted bylaws and will be following bylaws for meetings. They will be posted on line in the next few days.
- c. Board election nominations at April Meeting: Vacancies for the 2011/2012 school year are President and Vice President. Nominations will be accepted at the April meeting with voting to take place at the May meeting by all parents attending the meeting.
- d. Sweatshirts: Price reduced to \$16, they will be available on Friday's after school, at the office or by calling a PFA board member. We still have about 200 sweatshirts available.
- e. PFA now has e-mail address: pfa@xaviercharter.org

4. Vice Principal's Report-Thad Biggers

- a. Ski day was a great success, thanks to everyone for your support
- b. Pi-day will be March 14th: Students will learn what π is and its importance.
- c. Third Quarter: Ends March 18th
- d. Parent Teacher Conf: Will be held in April and will be student directed like last spring.

5. Grade Level Representatives

- a. Teachers need Kleenex and wipes.

6. Events for the Year:

- a. Parent Training: Will be put on hold until next fall.
- b. Teacher Appreciation: Roxanne Brown is coordinating and the next event will be March 18, baskets will be brought around to teacher to choose a treat. This event will replace teacher appreciation week.

- c. Dances: Pemberly Ball was a huge success, Prom will be April 30.
- d. Graduation: Mrs. Carson planning.
- e. End of Year Special Event: Melissa Crane will begin working on this, more information at April Meeting.
- f. Clothing Exchange: Working on date, but probably 2nd week in August.

7. Fundraisers

- a. Box Tops: Mailed 10,809 Box Tops school will receive approximately \$1,000. Mrs. Robbins class won the popcorn party—Congratulations! We will have another drive next February; remember to save box tops over the summer.
- b. Target: Check request will be made.
- c. Ink Cartridges: Please continue to bring your empty cartridges to school drop box is in the vestibule.
- d. Kitchen Connections: Donates \$ to school on a monthly basis for each person who signs up.

8. Student Council Update: Student Council Rep not present

9. Jog-a-thon/dance-a-thon: Planning going well. This year \$ will be deposited directly into PFA account and proceeds will be used for various school needs. For example the library and new computers.

10. Question or Comments on Agenda Items (10 Minutes): No questions/comments

Xavier Charter School Parent Faculty Association
Thursday April 7, 2011
Report of Meeting

Executive PFA Committee:

Acting President: Amy Coleman 734-7087
Treasurer 1: Julie Beus 735-1593
Secretary: Jodi Mehta 320-6717
Tammy Kelly
Delynn Bird

1. Please be sure to sign in

2. Treasure's Report-Julie Beus

- a. Account \$10,569.10
- b. PFA is also holding money for IDFY and \$ remaining from breakfast—this is not included in above amount.
- c. Jog/Dance-a-thon: \$3,000 received from sponsors, T-shirts will cost \$5,600, so far \$1,000 spent on postage.

3. Executive Board Report-Given by Amy Coleman

- a. New Board Members: Delynn Bird and Tammy Kelly have volunteered to help for the remainder of the school year. They will not be put into a specific position since we will be having elections next month.
- b. Board Nominations: All positions will be up for election; Amy will send e-mail to Thad requesting nominations. The following individuals are nominated:
President: Delynn Bird, VP: Cynthia Hall, Treasurer 1: Julie Beus, Treasurer 2: Christine Rasmussen (will be confirmed) and Secretary: Jodi Mehta.
- c. Bylaws: Various items relating to the bylaws were discussed. Concerns were brought up with some areas of the bylaws especially relating to gender, the word parent throughout and the terms of officers. The board will take the recommendations under advisement and may vote to amend items at next board meeting. Attendees were reminded that these bylaws were put into place quickly so that we could file for a 501-C3, and that they will be reviewed.
- d. Sweatshirts: On sale 4/15 for \$16

4. Vice Principal's Report-Thad Biggers

- a. Unable to attend

5. Grade Level Representatives

- a. Teachers need Kleenex and wipes.

6. Jog/Dance-a-thon:

- a. Possible purchases with donation \$: Picnic tables, move playground equipment from storage to school, sign, library, computers, etc.
- b. Thanks to all the volunteers!

- c. Teacher Appreciation: Tammy following up with Roxanne to get information.
- d. Dances: 8th grade party being organized
- e. Graduation: Mrs. Carson planning.

7. Fundraisers

- a. Box Tops: Received about \$1,000.
- b. Soup Labels: We have about 19,000 points; a list will be made of possible items to choose.
- c. Ink Cartridges: Please continue to bring your empty cartridges to school drop box is in the vestibule.
- d. Kitchen Connections: Donates \$ to school on a monthly basis for each person who signs up.

8. Student Council Update: Student Council Rep not present

9. Question or Comments on Agenda Items (10 Minutes): No questions/comments

Xavier Charter School Parent Faculty Association
Thursday May 5, 2011
Report of Meeting

Executive PFA Committee:

Acting President: Amy Coleman
Treasurer: Julie Beus
Secretary: Jodi Mehta
Delynn Bird
Tammy Kelly

- 1. Please be sure to sign in**
- 2. Reading of PFA Mission**
- 3. Bylaw Change:** “Amend bylaws to replace the word parents with stakeholder when in reference to membership and voting”
 - a. Executive committee unanimously voted to approve change
- 4. Treasures Report:**
 - a. Deposit made today
 - b. Balance \$18,241.77 (IDFY \$676.13, Kitchen \$1,1084)
 - c. Outstanding expenses: \$4,428.23
- 5. Executive Board Report-Given by Amy Coleman**
 - a. Thank you to all parent for support this year
- 6. Vice Principal’s Report-Thad Biggers**
 - a. Unable to attend
- 7. Grade Level Representatives**
 - a. No Reps in attendance
- 8. Jog/Dance-a-thon:**
 - a. Final update with accounting will be given at June meeting
 - b. Thank you to all volunteers
 - c.
- 9. Events for Year:**
 - a. May16th award presentation for jog-a-thon
 - b. Teacher Appreciation: Thank you Roxanne Brown and all volunteers
 - c. Dances done
- 10. Fundraisers**
 - a. Box Tops: Buying die cut machine for \$1086
 - b. Soup Labels: We have about 19,000 points; a list will be made of possible items to choose.

- c. Ink Cartridges: Recvd check for \$47.00
- d. Kitchen Connections: Recvd check for \$3.00

11. Student Council Update: Student Council Rep not present

12. Question or Comments on Agenda Items (10 Minutes): No questions/comments

13. New Board Elections: All Candidates gave brief introduction and qualifications.

- a. **President:** One candidate no vote, Delynn Bird elected
- b. **Vice President:** Cynthia Hall vs. Tammy Kelly, Cynthia Hall elected
- c. **Treasurer:** Julie Beus, Mikal Bone & Christine Rasmussen (top 2 elected), Mikal Bone and Christine Rasmussen elected
- d. **Secretary:** One candidate no vote, Jodi Mehta elected