



XAVIER CHARTER SCHOOL

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MINUTES: SPECIAL BOARD MEETING
LOCATION: 1218 N COLLEGE RD. W, TWIN FALLS, IDAHO
5:30pm, July 21, 2011

Board Members present: Debbi Burr, Melissa Crane and Joan Hurlock

Call to order 5:32pm

Welcome and reading of the Board Mission.

Approval of Agenda

Motion made by MCrane to amend the Agenda, adding the Application for Wavier of fees, seconded by JHurlock. Motion made to approve the agenda, with amendments MCrane, seconded by JHurlock.

Approval of Letter to be sent to PCSC

The letter drafted to Idaho Public Charter School Commission was presented to the Board for review. After reading the draft and making a few changes.

No Public Comment offered

Motion was made by JHurlock to approve the draft with noted changes and for letter to be sent to PCSC, MCrane seconded, all in favor, motion carries.

Approval of Wavier of Fees Form

JLanting presented to the Board a copy of a waiver of fees form that Administration would like to use in the upcoming school year as a tool for students/families under financial hardship. Per JLanting, Idaho law is behind schools having this type of form to state why and when monies are written off and to show that there is a policy in place. JLanting went on to explain that several hundred dollars had already had to be written off in the lunch room due to students moving or transferring. JLanting further stated the “need for our school to be prepared to enforce the PB&J with milk in place of excess charging in the lunch room”.

JHurlock asked about “old” fees, would this waiver be for those issues and are any of these fees that could be paid but aren’t being paid?

JLanting stated that we would be using this form for 2010/11 and 2011/12 years as needed.

Approximately 50% of the outstanding fees we have may be collectible.

No Public Comment offered

Motion made by MCrane to accept Waiver of Fees form for the upcoming 2011/12 school year and as needed for any outstanding fees of 2010/11 school year. Motion seconded by JHurlock, vote unanimous, motion carries.

JHurlock made the motion to go into Executive Session Pursuant to Idaho Code §67-2345(1)(b) to consider the evaluation of Administrative Contracts, MCrane seconded Open Session closed at 6:00pm.

Out of Executive Session at 6:44pm

Resumed Open Session at 6:45pm

JHurlock made motion to approve contract of Thad Biggers, motion seconded by MCrane, all in favor, motion carries.

Meeting Adjourned at 6:48pm

Chairman of the Board _____

Date _____

Clerk of the Board _____

Date _____