



XAVIER CHARTER SCHOOL
Board Meeting Minutes
Location: 1218 North College Road
Twin Falls, Idaho
6:00 pm, May 10, 2012

I. Roll Call Attendance – 6:07pm DBurr – Present; MCrane – Present; JHurlock – Absent; JWallace -Present; MLambert –Present
Pledge of Allegiance was led by a student.

II. Approval of Agenda –MLambert made a motion to approve the agenda with addition of Charter Commission info being added to Board Items. JWallace seconded. All – Aye, motion carried

III. Approval of Minutes – DBurr asked for a motion to approve the minutes, MCrane made motion to approve the minutes of March 22nd, April 12th and May 3rd. MLambert seconded approval of minutes. All- Aye, motion carries.

Public Comment-No one signed up to speak

IV. Board Items-

a. Senior Masterpiece-Hannah Robinson presented her Masterpiece vocal presentation.

b. Board in-service-BBaird shared a short video concerning fundraising options; there will be more to come at a later date.

c. Board of trustee elections and teacher forum-MLambert and JWallace will be running unopposed for their positions. There will be a forum at which everyone will be able to ask questions of JWallace and MLambert. During the Spring Showcase voting ballots will be available, with the results being unannounced at the June 14th Board meeting.

d. Charter Commission-The Charter Commission has requested a meeting with the Board members on May 31st to discuss the budget, the lease of our building and the Federal fund audit of the 11/12 budget year. The Board members and parts of the Leadership team will be attending.

e. Timeline for approval of new policies and the teacher and student handbooks-The July 12th regular Board meeting will be the adoption of all new policies. These adopted policies will retro to July 1, 2012.

f. IDLA Policy 2395

i. Review of this policy for consideration for immediate implementation after second reading.-TMcAllister gave an overview of the current policy and of the changes needed to best fit the needs. DBurr stated the changes can be made, the policy will be posted on the website the following morning and the second reading of the policy will be on Monday the 14th at the Special Session.

g. Approval of Certified Resignation-TBiggers gave the Board the resignation of Special Education teacher; Carmel Steffen. JWallace motioned to accept the resignation of Ms. Steffen, MLambert seconded. All-Ayes, motion carries.

VI. Business

a. Business manager's report-

- i. Nutrition Services-GCakebread presented information to the Board concerning the ability to have a vending machine donated by the Idaho Dairy Council. GCakebread asked to be able to speak with the Student council concerning their interest in donating the required \$500.00 deposit needed to secure the vending machine. Board granted approval to ask the Student Council for the donation.
- ii. Lawnmower bids-JLanting gave proposed bid information to the Board. HBennett volunteered herself and her husband to water and mow for free this summer. After hearing all bid information, MLambert made motion to approve the bid for the Kubota lawnmower, JWallace seconded. Roll call vote: MLambert-aye, DBurr-aye, JWallace-aye, MCrane-aye. Motion carries. JLanting then Thanked JBennett and HBennett for providing the sprinkler turn on service this spring which saved the school \$750.00. DBird recommened a One-call message go out to for donations of the specific fertilizer needed and ask stakeholders to each bring a bag to donate. TBiggers stated he would like to think about that suggestion before the message is sent.
- iii. RFP for Cleaning Services-JLanting stated that there is a Boise based company who may submit bids with and without cleaning supplies included. As of yet the bid has not been sent to the Business Office.

- b. Presentation of the bills-DBurr requested to see the Edwise contract on 5/14/2012. MLambert made motion to approve bills, JWallace seconded. Roll call vote: MLambert-aye, DBurr-aye, JWallace-aye, MCrane-aye, motion carries, bills approved. DBurr said the Board wants to be more involved with the bills, invoices, etc. TBiggers and JLanting will work out how to schedule this within the work flow process and will get back to the Board on how to facilitate the oversight needs.
- c. Financial Statement-NEW SUMMARY-JLanting presented the new financial summary, DBurr asked to have the liability report at the 5/14/2012 meeting. JLanting suggested bringing in the accountant to explain the accounts. DBurr stated she did not believe that would be of assistance but she does want the original balance sheet and the one presented at this meeting ran again and ready for the meeting on 5/14/2012. DBurr deferred the financials to 5/14/2012.

VII. Reports

a. PFA – DBird presented, the dance- a-thon will be 5/11/2012. There have been no volunteers for the PFA officers for the upcoming year. Four of the five seated officers have agreed to stay through the summer and the future PFA Board elections will be a date to be announced later. Approximately \$6000.00 had been raised so far for dance-a-thon this year, \$400.00 spent on postage to date. Last year the fund raiser generated \$18,000.00 after expenses, it should be noted that last year a single source donated \$5000.00.

b. Administration-

i. HOS-TBiggers gave quick overview of the Law Conference he had attended. Graduation will be June 1st at 7pm in the small room at CSI. VFW will be presenting awards to the Logic and Rhetoric school students on Monday at 2:15pm. The Federal programs review was submitted a week ago Monday.

ii. Lead Teachers

Rhetoric-TMcAllister, Pre-registration for juniors will start early next week. AP Literature Exam-19 students tested. SAT scores should be available tomorrow. Student Council Elections will be held Wednesday for grades 7-12 at lunch and 6th grade will be held in their classrooms. Finals for grades 7-11 will be May 31st, June 1st and June 4th. May 8th was the Making Dances Performance; there was a great turn out for the event.

Grammar-BBaird, the teachers planning to attend the Boise Writing Standards workshop will be: Mrs. Robbins, Mrs. Bizik, Mrs. Loosli and Mrs. Hall. The Bus Protocol “ticket system” seems to be improving the bus

issues which plagues the past several weeks. A yellow ticket is issued for not following the rules and results in the student being sent to the office to speak with Mrs. Baird, then Mrs. Baird will send an email to the student's parents. A red ticket means the student is off the bus.

TBiggers introduced LThompson as the Logic Lead Teacher for the 12/13 school year.

VIII. Building/Maintenance-No items at this meeting.

IX. Student issues- No items at this meeting.

X. Executive Session-Pursuant to Idaho Code §67-2345(1) (a) (c), Pursuant to Idaho Code 67-2345 (1) (a) consider hiring of public official (b) consider evaluation, dismissal or disciplining or, to hear complaints or charges brought against an employee or student, (c) conduct deliberations considering legal negotiations or acquire real property (d) consider records that are exempt from disclosure as provided in chapter 3, title 9, Idaho Code (e) consider preliminary negotiations involving matters of trade or commerce in which the governing body in competition with governing bodies in other states or nations (f)communicate with legal counsel(g)consider custody review of Idaho Department of Juvenile corrections(h)custody review(i)communicate with schools risk manager or insurance provider on pending litigation (2) labor negotiations

JWallace motioned to move to executive session pursuant Code§67-2345(1) (a) (c) MCrane seconded. Roll call vote: MLambert-aye, JWallace-aye,DBurr-aye, MCrane-aye, motion carries.

Adjourn to Executive session at 9:24pm

XI. Return to Open Session- 11:50pm, MLambert made motion to return to open session, JWallace seconded, Roll call vote: MLambert-aye, JWallace-aye, DBurr- MCrane-aye. All -Ayes, motion carries.

JWallace made motion to hire Candidate A as recommended by the Leadership team, MLambert seconded. Roll Call vote: MCrane-aye, DBurr-aye, MLambert-aye, JWallace-aye. All-Ayes, motion carries.

XIII. Adjourn- MCrane made motion to adjourn meeting, MLambert seconded, all in favor.

Meeting adjourned at 11:52pm