



**XAVIER CHARTER SCHOOL**  
**Board Meeting Minutes**  
**Location: 1218 North College Road**  
**Twin Falls, Idaho**  
**6:00 pm, April 12, 2012**

**I. Roll Call Attendance** – 6:06pm DBurr – Present; MCrane – Present; JHurlock – Present; JWallace -Present; MLambert –Present  
Pledge of Allegiance was said.

**II. Approval of Agenda** – MCrane made a motion to approve the agenda JHurlock seconded. All – Aye, motion carried

**III. Approval of Minutes** – DBurr asked for a motion to approve the minutes, MCrane made motion to approve the minutes of March 8<sup>th</sup> and March 22<sup>nd</sup>, JHurlock seconded approval of minutes. All- Aye, motion carries.

Public Comment-No one signed up to speak

**IV. Board Items-**

**a. Board in-service/Restorative Conferencing:** Mel Wiseman introduced Kory and Natasha Solomon (owners of North Star Youth Counseling) –The Solomon’s have two children enrolled at Xavier. Mr. Solomon gave an overview of the Restorative Conferencing concept which was founded in New Zealand in 1989 and has spread to the United States. This concept is a community tool to repair harm, open lines of communication and mend relationships. There will be more info to come if the Board is interested, fliers were given to the Board and are included in the Board binder.

**b. Board of Trustees election cycle-**Applications will be posted on the website. The election committee will consist of: Debbi Burr (Board Chair), Joan Hurlock (Board Vice-Chair), Renee Robbins (Teacher), Tami Ditlefsen (Teacher) and Cindy Bezas (PFA Vice-President). Mark Lambert and James Wallace will be running for re-election as well as anyone who qualifies through the application process. Election criteria, timeline and applications are available on the Xavier website.

**c. Consideration of extension and reassignment of Leadership Team of Spring 2012 to school year 2012-2013-** TBiggers brought the following proposal to the Board speaking for the Leadership Team ( all members were present).  
Proposal: For TBiggers to become the Head of Schools (HOS) and to open the

Logic LT position for applicants internally. DBurr asked for a motion to accept this proposal, MCrane made motion to approve the HOS/3LT concept to continue for school year 2012-2013 and to open the Logic LT position for application internally, JHurlock seconded. Roll Call vote: MLambert- aye, JamesWallace-aye, DBurr-aye, MCrane-aye, JHurlock-aye, motion carries.

d. Grading and promotion policies-2620- TMcAllister proposed to modify the graduation requirement for the class of 2015 and beyond. The incoming 9<sup>th</sup> graders will be OK if they have had foreign language and the 10<sup>th</sup> graders will still have time to get it if they need to. MCrane made motion to approve the graduation policy of 2 credits of foreign language for 2015, MLambert seconded, all- ayes, motion carries. The policy will be posted on the website.

e. Policies 2000-3000- MWiseman asked that these policies be brought to the May meeting.

f. Consideration of calendar adoption for school year 2012-2013-TBiggers gave overview of the 12/13 bell schedule (see board binder for details). JWallace made motion to approve the 12/13 calendar as proposed by HOS including the adoption of the Monday shortened day schedule, JHurlock seconded, all-eyes, motion carries.

## **VI. Business**

### **a. Business manager's report-**

- i. Skyward training-JLanting is asking the Board to have Ware&Assoc. be present during the upcoming Skyward training. JWallace motioned to authorize JLanting to get the auditor and the software company here at the same time to minimize future errors, for up to \$800.00, JHurlock seconded the motion. Roll call vote: Jwallace-aye, MLambert-aye, DBurr-aye, MCrane-aye, JHurlock-Aye. Motion carries.
- ii. Food service-GCakebread asked for permission to sell the un-used deli slicer in the kitchen if fair price will be given. Board gave permission to sell slice if it would help to benefit the kitchen.
- iii. Presentation of the Bills-DBurr would like the Edwise account to be broken out to show each service. MCrane made a motion to approve bills, MLambert seconded. Roll call vote; JWallace-aye, MLambert-aye, DBurr-aye, MCrane-aye, JHurlock-aye. Motion carries.

## **VII. Reports**

**a.** PFA – \$16,732.73 est in PFA account, \$5,000.00 from last year's jog-a-thon has been ear marked for the bank of 30 computers, \$2500.00 has been set aside for the Library, Lead Teachers have requested a rear projector which will be approximately \$7000.00. The proposed spending of the upcoming dance-a-thon money is as listed: \$5000.00 towards the bank of computers, 2500.00 to the library and then an unnamed amount to be spent on TeachersDay/Teachers week-All staff May 7<sup>th</sup>-11<sup>th</sup>.

**b.** Administration-MWiseman gave overview of report included in the Board packet. Board in-service, calendar needs to be into the State by May 15<sup>th</sup>. Grammar Lead Teacher-BBaird, spoke about the Foster Grandparent Program, Xavier partners with CSI for the Foster Grandparent Program. The purpose of the program is to work together as a community to improve the academic success of children. This is a federal program in which students assigned to their helper must have exceptional or special needs. A grandparent must provide one-on-one assistance. As of 2011-2012, Xavier hosts one such position. For the 2012-2013 year, Xavier has applied for four grandparents to serve with us.

Elementary Showcase will be May 22, 23, and 24<sup>th</sup> at 6pm at Xavier. PFA has agreed to host a Field Day for K-6 at the end of the school year.

Grammar school ISAT for grades 1-4 and IRI Testing for grades 1-3.

Logic Lead Teacher-TBiggers, ISAT Testing for grades 3-12 is coming up. Education Law Conference April 30<sup>th</sup> and May 1<sup>st</sup>, in Boise, TBiggers will be attending. Federal Programs Review week is May 7<sup>th</sup>-14<sup>th</sup>.

Bell Schedule for 2012/2013 school year:

Monday:

Kindergarten: 8:00-10:15 and 11:45-2:00

Grades 1-6: 8: 00-1:55

Grades 7-12: 8:00-2:00

Tuesday-Friday:

Kindergarten: 8:00-11:15 and 11:45-300

Grades 1-6: 8:00-2:55

Grades 7-12: 8:00-3:00

The draft for in-service schedule for Mondays next year is in the Board packet.

Rhetoric Lead Teacher-TMcAllister SAT's for Juniors is April 18<sup>th</sup>. Senior Masterpieces to be presented the week of April 23<sup>rd</sup>.

Academic make up day (aka Saturday school) April 21<sup>th</sup>.

PowerSchool training is coming up.

The lack of subs is still a concern.

**VIII. Building/Maintenance-**No items at this meeting.

**IX. Student issues-** No items at this meeting.

**X. Executive Session-**Pursuant to Idaho Code §67-2345(1) (b) (c) and (2), Pursuant to Idaho Code 67-2345 (1) (a) consider hiring of public official (b) consider evaluation, dismissal or disciplining or, to hear complaints or charges brought against an employee or student, (c) conduct deliberations considering legal negotiations or acquire real property (d) consider records that are exempt from disclosure as provided in chapter 3, title 9, Idaho Code (e) consider preliminary negotiations involving matters of trade or commerce in which the governing body in competition with governing bodies in other states or nations (f)communicate with legal counsel(g)consider custody review of Idaho Department of Juvenile corrections(h)custody review(i)communicate with schools risk manager or insurance provider on pending litigation (2) labor negotiations

MCrane motioned to move to executive session pursuant Code§67-2345(1)(b)(c) and (2) to MLambert seconded. Roll call vote: MLambert-aye, JWallace-aye,DBurr-aye, MCrane-aye, JHurlock-aye, motion carries.

Adjourn to Executive session at 9:40pm

**XI. Return to Open Session-** 11:33pm, MCrane made motion to return to open session, JHurlock seconded, Roll call vote: MLambert-aye, JWallace-aye, DBurr-MCrane-aye;JHurlock-aye. All -Ayes, motion carries.

MLambert made motion for the Administrative Team to move forward on their recommendations made in executive session concerning Employees A, B, C, D. JHurlock seconded. Roll Call vote; Jhurlock-aye;MCrane-aye,DBurr-aye, MLambert-aye, JWallace-aye. All-Ayes, motion carries.

**XIII. Adjourn-** MLambert made motion to adjourn meeting, JHurlock seconded, all in favor.

Meeting adjourned at 11:35pm