



XAVIER CHARTER SCHOOL
Board Meeting Minutes
Location: 1218 North College Road
Twin Falls, Idaho
6:00 pm, February 9, 2012

I. Roll Call Attendance – 6:06pm DBurr – Present; MCrane – Present; JHurlock – Present; JWallace via phone at 6:43pm; MLambert arrived at 7:50pm

II. Approval of Agenda – MCrane made a motion to approve the agenda JHurlock seconded. All – Aye, motion carried

III. Approval of Minutes – JHurlock made the motion to approve the November minutes with corrections as noted, MCrane seconded. MCrane made motion to approve the January minutes with corrections as noted, JHurlock seconded, All – Aye, motion carried

Public Comment-Mrs. Jolley is concerned over the fact there is no instrumental music program this year. DBurr encouraged Mrs. Jolley to come to the budget planning this year as the Board is also concerned.

IV. Board Items-

a. Charter School Convention-will be March 16&17th, the fees is \$75.00 per trustee and \$50.00 per for Board training. The Board will be attending and have agreed to all pay for their fees.

b. Dress Code policy- MCrane shared the results from public comment on the website – 25 stakeholders support the changes, 9 stakeholders are opposed to changes, 2 stakeholders asked for no dress code. (Two students were in support of changes.) These figures added to the public comments from December, suggest a majority of stakeholders support the proposed changes. There was no public comment regarding proposed Dress Code changes during January meeting.

Mrs. McAllister suggested a roll-out date of Feb 21st if the new dress code changes are voted in, giving Lead Teachers time to talk with students about what will be acceptable. Mr. Biggers added that a One-Call or Email from Mrs. Burr concerning the new dress code to stakeholders would be a good idea.

Public Comment- Mr. Munoz is concerned that the “no limits” to the colors will be a distraction. The possibility of neon colors or “too bright” colors will be a problem. “If we are going to have a dress code it should be enforceable”.

Mrs. Jolley is concerned we are taking away the “unity” of the students. The current dress code makes the students feel like they are all part of a team, like the military and it is good for the student to feel included in the team of Xavier.

Mr. Willsey shared that although not in support of the changes, he is surprised at “how mellow the discussion has been as opposed to a couple of years ago when the Board voted the policy in.”

JWallace motioned to adopt the new dress code, JHurlock seconded.

Roll call vote- JWallace-aye; DBurr-aye;MCrane-aye; JHurlock –aye; motion carries.

c. Policy 7000 and 5000- DBurr had questions on the 7000 concerning business and purchasing which will request changing; DBurr asked if there was a “petty cash”, JLanting answered “yes” there is. #7440 the credit card policy, #7120 budget adjustment, and #7230 audit all need to be updated, JLanting will make the needed adjustments. This will be the first reading of the 5000/7000 policy series. These policies will be on the website for public comment and will be voted on at the June meeting.

d. Bond process- still waiting to waiting to hear from Legislation on Bond.

VI. Business

a. Business manager’s report-

- i. Enrollment system-Mrs. Young and Mr. Bennett gave an overview of the new electronic enrollment system. This new system will increase the functionality of the enrollment process while reducing the change of error. Xavier is currently 9 days into open enrollment with 173 new students in for lottery and 339 returning students for a total of 512.
- ii. Community Open House will be February 28, 2012 from 5-7pm
- iii. Annual Report 2010-2011 was submitted to the State. The VIB money came in. The Bank Reconciliation for July is complete. JWallace will be working with JLanting over the next month to make the reporting easier for the Board to understand.
- iv. Credit Errors in Power School, DBurr asked what that meant. JLanting explained there have been many errors with credits and

on the 4 year planner which the IT department and the Lead Teachers are trying to work out.

- v. DBurr and JHurlock both asked about the Director of Maintenance & Custodial position: “Will this person be a working supervisor or just supervisory”? JLanting stated the Director will need to be able to do all the duties but “yes” we will need a half time building half time kitchen custodial person in addition to the director.
 - vi. Food Service-CRE review from State on February 24, 2012. March is Food Service Appreciation month and we will be looking for volunteers to serve during one lunch. Daily program oversight has been delegated to Gina Cakebread. The Board was asked for a limit of 3 meals to be charged on lunch account before the PB&J and milk will be given to the student until parents pay balances up to date. MCrane motioned to allow only 3 meals to be charged before a PB&J and milk will served for lunch until parent pays account, JHurlock seconded, all in favor, motion carries.
 - vii. Make Xavier Green - tabled for now.
- b. Presentation of bills- Bills were presented without question.
 - c. Approval of bills-MCrane made motion to approve the bills, JHurlock seconded, Roll call vote; JWallace-aye, DBurr-aye, MCrane-aye, JHurlock, motion carries.
 - d. Financial Statement-DBurr stated she wanted JLanting to know how much his hard work is appreciated.

VII. Reports

- a. PFA – \$17,511.00est in PFA account, JLanting and the Treasureers will work together to get the PFA account audited. Mrs. McAllister has agreed to be the contact person for PFA, so the PFA will be able to one person to go to if they have a concern or question.
- b. Administration-MWiseman gave overview of report included in the Board packet. Board in-service, calendar needs to be into the State by May 15th. This is the first reading of the calendar.
Grammar Lead Teacher-BBaird, has been to all classrooms to observe and will have evaluations completed by Spring break.
Logic Lead Teacher-TBiggers has observed in all classrooms and will have evaluations completed by Spring break.

Rhetoric Lead Teacher-TMcAllister has also observed classrooms and will have evaluations completed by Spring Break.

Special Education-PHouston-Powell reported currently there are 38 students on IEP, 5 in the hopper and 22 students currently on 504. Estimated 10% of any school district in general will possibly need Special Education services and/or an alternate route to graduation. We will need to write a policy to address this.

A work session was proposed to the Board to work on next year's schedule, possibly 2/21/2012. The Board thanked the Lead Teachers for all of their hard work.

VIII. Building/Maintenance-Design West came to walk through the building. JLanting and DBurr were both present for the entire five hour adventure to do their due diligence.

IX. Student issues-

- a. Spirit of Xavier Scholarship-Mike Burr addressed the Board concerning the desire to continue with the scholarship started last year. (2) \$500.00 (1) \$1,000.00. Mike Burr would like the paperwork and management of the fund to be done by Xavier.

X. Executive Session-Pursuant to Idaho Code §67-2345(1) (b) (c) and (2), Pursuant to Idaho Code 67-2345 (1) (a) consider hiring of public official (b) consider evaluation, dismissal or disciplining or, to hear complaints or charges brought against an employee or student, (c) conduct deliberations considering legal negotiations or acquire real property (d) consider records that are exempt from disclosure as provided in chapter 3, title 9, Idaho Code (e) consider preliminary negotiations involving matters of trade or commerce in which the governing body in competition with governing bodies in other states or nations (f)communicate with legal counsel(g)consider custody review of Idaho Department of Juvenile corrections(h)custody review(i)communicate with schools risk manager or insurance provider on pending litigation (2) labor negotiations

MLambert motioned to move to executive session pursuant Code§67-2345(1)(b)(c) and (2) to JWallace seconded. Roll call vote: MLambert-aye, JWallace-aye,DBurr-aye, MCrane-aye, JHurlock-aye, motion carries.

Adjourn to Executive session at 9:12pm

XI. Return to Open Session- 10:41pm MCrane made motion to return to open session, JHurlock seconded, Roll call vote: MLambert-aye, JWallace-aye, DBurr-aye, MCrane-aye, JHurlock-aye, motion carries. MCrane made the motion to approve Student A 1/10 credit, MLambert seconded, all aye, motion carries. MCrane made motion to adjourn, MLambert seconded, all aye, motion carries.

XIII. Adjourn- MCrane made motion to adjourn, MLambert seconded, all aye, motion carries.

Meeting adjourned at 10:43pm