



~ AGENDA ~

**SPECIAL MEETING--BOARD OF XAVIER CHARTER SCHOOL, INC.**  
**Monday July 21st, 2014 6:00 pm**  
**Xavier Charter School**  
**1218 N. College Road West, Twin Falls, Idaho**

**I. Roll Call Attendance**

**II. Approval of Agenda**

**Please note:** Pursuant to Idaho Code §67-2343 (4) an agenda shall be required for each meeting. The agenda shall be posted in the same manner as the notice of the meeting. An agenda may be amended, provided that a good faith effort is made to include, in the original agenda notice, all items known to be probable items of discussion.

**III. Approval of Minutes**

- a. Approval of June 17<sup>th</sup> and 24<sup>th</sup> minutes.

**IV. Public Input**

Public input will be received for items not on the agenda. Please note that the Board cannot take action on any issue presented in this section until subsequent Board meetings when the issue can be added to the Board agenda. To give everyone an opportunity to speak who wishes to, please make comments as briefly as the subject permits.

**V. Board Items**

- a. Fiscal Year 2014 Budget Amendment Hearing
- b. Strategic Plan
- c. Safety Plan Update
- d. Service Provider Contracts
- e. Board Training
- f. Job Descriptions
- g. Student Handboks
- h. Dual Enrollment Plan
- i. Policy Review/Approval
- j. Policy Manual Update Schedule
- k. Annual District Meeting Items
  - i. Designation of Head of Schools as the Administrator in charge
  - ii. Designation of official publication
  - iii. Designation of financial institution(s) and designation of signatures for accounts
  - iv. Designation of who has the right to transfer funds to and from school bank accounts
  - v. Designation that fiduciary accounts of the school are the responsibility of reporting through the business manager to the Board once a month

If auxiliary aids or services are needed for individuals with disabilities, or if you wish to speak during an Open Forum if applicable, please contact Xavier Charter School staff before the meeting opens. While the Board of Directors will attempt to address items in the listed order, some items may be addressed prior to or after the order listed above. To contact the school's staff, please call 208.734.3947.

- vi. Designate that the business manager has fiduciary reporting responsibility to the Board at least monthly.
  - vii. Designation of Bonding agency and amount on Business Manager
  - viii. Designation of Property and Liability Insurance carriers
  - ix. Designation of Title IX officer
  - x. Designation of employee drug testing agency
  - xi. Designation of Legal Counsel
  - xii. Designation of Legal Counsel regarding facility purchase.
- I.

**VI. Business**

- a. Business manager's report
  - i. Approval of Bills
  - ii. Monthly Financials
  - iii. Cash Flow

**VII. Reports**

- a. PFA report
- b. Administration
  - i. LT Reports
  - ii. HOS Report

**VIII. Executive session**

- a. (a) consider hiring of public official (b) consider evaluation, dismissal or disciplining or, to hear complaints or charges brought against an employee or student (c) conduct deliberations considering legal negotiations or acquire real property

Pursuant to Idaho Code 67-2345 (1) (a) consider hiring of public official (b) consider evaluation, dismissal or disciplining or, to hear complaints or charges brought against an employee or student, (c) conduct deliberations considering legal negotiations or acquire real property (d) consider records that are exempt from disclosure as provided in chapter 3, title 9, Idaho Code (e) consider preliminary negotiations involving matters of trade or commerce in which the governing body in competition with governing bodies in other states or nations (f)communicate with legal counsel(g)consider custody review of Idaho Department of Juvenile corrections(h)custody review (i)communicate with schools risk manager or insurance provider on pending litigation (2) labor negotiations.