



Xavier Charter School Board Meeting Minutes May 11, 2016 6:00 p.m.

I. Roll Call Attendance

6:04 p.m. call to order by chairperson, Shawna May. Melissa Crane- present, Debbi Burr- present, Heather Roberts – present, Shawna May- present, Brian Hilverda – absent, and John Kapeleris – present

II. Approval of Agenda -

Motion: To approve the amended agenda

Made by: John Kapeleris

Seconded by: Debbi Burr

Result: all in favor; motion carries

III. Candidate Forum

IV. Consent Agenda

- A.** Approval of minutes from April 13th and April 29th meetings
- B.** Approval April Accounts Payable
- C.** Approval April Building Petty Cash Accounts Payable
- D.** Enrollment
Policies: 3050, 4210, 4210F, 4210P, 4220 (2nd Reading), 2150P, 2375, 4520, 9800 (2nd + Reading)

Motion: To accept the amended consent agenda, moving item A to Action Agenda item D

Made by: Melissa Crane

Seconded by: Debbi Burr

Result: all in favor; motion carries

V. Public Input – none

VI. Reports/ Discussion Items

- A. Rhetoric Cross Country–** A parent presented to the Board the option of creating a high school cross country team and adding it to the Idaho High School Activity Association. If approved, they need Mr. Moon to draft a letter by end of month and send it to the executive director, Ty Jones. The costs for the team and transportation would be covered by the parents.

B. Information regarding Insurance Renewal – Cody McQueen – He stated that the insurance rates increased and that he evaluated which plan would be that best for Xavier Charter School.

C. Foreign Exchange: Destiny Nielson – She stated that the foreign exchange program she is involved with offers scholarships to those coming to the United States. It was stated that Xavier Charter School brings in more exchange students than other local public schools. She also suggested students from Xavier Charter School to go to other countries as exchange students.

D. Board Member for counting ballots – Heather Roberts volunteered.

E. Lead Teacher/Head of Schools Reports/Student Outcomes

1. Becky Baird- Grammar Schools: She is in the middle of doing new student interviews. She, also, has been preparing for the teacher training in August.

2. Lisa Thompson–Logic School: She has been sending student credit recovery letters to the parents to help students start improving low grades in classes. She stated the number of children on 504s has increased since the beginning of last school year to 44 students.

3. Brian Loosli – Rhetoric School: He stated that progress has been made in hiring new faculty. He is working on the curriculum and the schedule for next year.

4. Gary Moon – Head of Schools: He stated that the teacher evaluations completion date is being changed from May 1 to June 1. He informed the Board that a long-term substitute has been hired for the math teacher position for the rest of the school year. He stated that Driver's Education program has some reimbursable expenses. Mr. Moon informed the Board that Heather Barnes will send the website samples out to various people to test the functionality of it. She projects that the website will be finished by the end of the school year. Mr. Moon also in stated that the transportation for Ragnar will include acquiring the needed paper work from a parent mandatory meeting. He also informed the Board that all ISAT testing is finished. He presented a procedure that will be implemented in regards to students left after school.

F. PFA Report – Danielle Hardesty: None.

G. Arbor Day Celebration – Three trees were donated and planted May 5, and they provided hotdogs and water for a 4th and 5th grade class.

VII. Action Items

A. Business Manager's/Building Petty Cash Reconciliation Report – Sheryl Liu-Philo presented the monthly financial reports and gave the Board the opportunity to ask questions.

Motion: To approve the Business Manager's Report and the Building Petty Cash Reconciliation Report as accepted.

Made by: John Kapeleris

Seconded by: Debbi Burr

Result: roll call - Melissa Crane- yes, Debbi Burr- yes, Heather Roberts – yes, Shawna May- yes, Brian Hilverda – absent, and John Kapeleris –yes all in favor; motion carries

B. Food Service Contract – Contract and pricing are staying the same for next school year.

Motion: To approve the food service contract with the Twin Falls School District

Made by: John Kapeleris

Seconded by: Debbi Burr

Result: all in favor; motion carries

C. Liability Insurance – Morton Company's renewal for liability insurance has increased about 2%.

Motion: To approve the renewal of liability insurance with Morton Company

Made by: Debbi Burr

Seconded by: John Kapeleris

Result: all in favor; motion carries

D. Approval of minutes from April 13th and April 29th meetings –

Motion: To approve minutes from April 13th and April 29th meetings with amended changes

Made by: John Kapeleris

Seconded by: Debbi Burr

Result: all in favor; motion carries

E. Construction Update – Mr. Moon and Mrs. Liu-Philo presented the budgeted amounts for the projected construction site, and they discussed the option of having 1 or 2 modular units with the Board.

Motion: To increase the cap for the construction site to \$281,142.11

Made by: Debbi Burr

Seconded by: John Kapeleris

Result: roll call - Melissa Crane- yes, Debbi Burr- yes, Heather Roberts – yes, Shawna May- yes, Brian Hilverda – absent, and John Kapeleris – yes all in favor; motion carries

F. Fence – Mr. Moon stated the three quotes for a 6-foot chain link fence are for the north side of the school property.

Motion: To approve the construction of a fence on the north side

Made by: Debbi Burr

Seconded by: John Kapeleris

Result: roll call - Melissa Crane- yes, Debbi Burr- yes, Heather Roberts – yes, Shawna May- yes, Brian Hilverda – absent, and John Kapeleris – yes all in favor; motion carries

G. Emergency Closure Approval

Motion: To approve the emergency closure on March 11

Made by: John Kapeleris

Seconded by: Debbi Burr

Result: all in favor; motion carries

H. Policy 3260 Dress Code (2nd + Reading) The Board had a discussion about 3 options regarding dress code.

Motion: To approve dress code option three as amended for the beginning of the 2016-2017 school year

Made by: Melissa Crane

Seconded by: Heather Roberts

Result: all in favor; motion carries

I. Policy: 3440 (1st Reading) The Board held the reading of this policy and will review it at next month's meeting.

VIII. Executive Session as per Idaho Code 74-206 (1) Subsections (a): Hire staff position, (b): Parent/student grievance/request

Idaho Code 74-206 (1) (a) consider hiring of public official (b) consider evaluation, dismissal or disciplining or, to hear complaints or charges brought against an employee or student, (c) conduct deliberations considering legal negotiations or acquire real property (d) consider records that are exempt from disclosure as provided in chapter 3, title 9, Idaho Code (e) consider preliminary negotiations involving matters of trade or commerce in which the governing body in competition with governing bodies in other states or nations (f) communicate with legal counsel (g) consider custody review of Idaho Department of Juvenile corrections (h) custody review (i) communicate with schools risk manager or insurance provider on pending litigation (2) labor negotiations.

Motion: To go into Executive Session pursuant **Idaho Code 74-206 (1) Subsections (a) and (b)**, at 11:24 p.m.

Made by: Melissa Crane

Seconded by: John Kapeleris

Result: Roll Call: Melissa Crane- yes, Debbi Burr- yes, Heather Roberts – yes, Shawna May-yes, Brian Hilverda – absent, and John Kapeleris –yes all in favor; motion carries

Motion: To come out of Executive Session at 11:46 p.m.

Made by: Melissa Crane

Seconded by: Heather Roberts

Result: Roll Call: Melissa Crane- yes, Debbi Burr- yes, Heather Roberts – yes, Shawna May-yes, Brian Hilverda – absent, and John Kapeleris –yes all in favor; motion carries

Action Resulting from Executive Session:

Motion: To hire Megan Talbot as a 4/7 time math teacher

Made by: John Kapeleris

Seconded by: Debbi Burr

Result: Roll Call: Melissa Crane- yes, Debbi Burr- yes, Heather Roberts – yes, Shawna May- yes, Brian Hilverda – absent, and John Kapeleris –yes all in favor; motion carries

IX. Adjourn

Motion: To adjourn at 11:47 p.m.

Made by: Melissa Crane

Seconded by: Debbi Burr

Result: all in favor; motion carries

Signature of Board Secretary

Date

Recorded by DR