



Xavier Charter School Board Meeting Minutes February 10, 2016 6:00 p.m.

I. Roll Call Attendance

6:06 p.m. call to order Melissa Crane- present, Debbi Burr- present, Heather Roberts – present, Shawna May- present, Brian Hilverda – present, and John Kapeleris – present

II. Approval of Agenda -

Motion: To approve the amended agenda minus Policy 9800 and the Bylaws

Made by: John Kapeleris

Seconded by: Debbi Burr

Result: all in favor; motion carries

III. Consent Agenda

- A. Approval of minutes from January 13th meeting
- B. Approval January Accounts Payable
- C. Approval January Building Petty Cash Accounts Payable
- D. Enrollment
- E. Policies: 2360, 3035 (Second Reading), 2435 (2nd + Reading)

Motion: To accept the consent agenda

Made by: John Kapeleris

Seconded by: Debbi Burr

Result: all in favor; motion carries

IV. Public Input – none

V. Reports/ Discussion Items

A. **Dress Code 3260 (with changes 1st Reading)** – The Board had a discussion about dress code and will bring it back for next month’s meeting.

B. Lead Teacher and Head of Schools Reports

1. **Becky Baird- Grammar Schools:** She stated she has been working with students on the homework follow-through. Tours continue to be given to mostly potential students.

2. **Lisa Thompson–Logic School:** She stated the teachers are preparing the students for the Science Fair. Teachers are teaching the scientific method and helping improve how students organize and present at the fair.

3. Brian Loosli – Rhetoric School: Mr. Moon stated Mr. Loosli was involved with the website, showcase, Kimberly High School accreditation, Attendance Review Committee, and teacher evaluations.

4. Gary Moon – Head of Schools: He stated that the Food Service Audit went well. Mrs. Ditlefsen is the Title 1 coordinator and had a meeting last week. A review of the committees was presented. Mr. Moon’s evaluation by the Board needs to be submitted by May 1.

C. PFA Report – Danielle Hardesty: She is completing the application for the Rotary Club pancake fundraiser.

D. Portable Classrooms Plan for 2016-2017 – Mr. Moon and Ms. Liu-Philo comparisons were made between Pacific Mobile Structures and Specificalty Modular. They suggested a project manager to be hired if the Board moves forward with the portables.

E. Performance Report – Mr. Moon stated the data still does not portray what and who Xavier Charter School represents.

F. Facility Report – Building and safety inspection came back with a few recommendations.

G. Website Status – Mr. Moon, Mr. Bennett, and Mr. Loosli had meeting and are moving forward. Mr. Bennett said he could have it, including mobile site, finished by the end of the school year.

H. Enrollment – The students are exiting due to they are moving out of the district or the school is not a good fit for them.

I. Calendar Strategic Planning Meeting – It was set for Monday, February 22 from 6:00 pm.

J. Policy 3030 (1st Reading) – There was a discussion about this policy.

K. Rhetoric School Organization – Mr. Loosli presented a map of what Xavier Charter School does now to integrate curriculum for classical education and areas to strengthen.

VI. Action Items

A. Michael Lambert and Kaden Albrecht: Senior Project Approval – They presented an Outdoor Recreation and Wild Life Ecology Summer Program that would be for 1 credit for Science and 1 credit for Physical Education.

Motion: To approve the Senior Project as presented

Made by: Brian Hilverda

Seconded by: John Kapeleris

Result: all in favor; motion carries

B. Business Manager's/Building Petty Cash Reconciliation Report – Sheryl Liu-Philo presented the monthly financial reports and gave the board the opportunity to ask questions.

Motion: To approve the Business Manager's Report and the Building Petty Cash Reconciliation Report as accepted.

Made by: John Kapeleris

Seconded by: Melissa Crane

Result: roll call - Melissa Crane- yes, Debbi Burr- yes, Heather Roberts – yes, Shawna May- yes, Brian Hilverda – yes, and John Kapeleris –yes all in favor; motion carries

C. Policies: 3570P, (2nd Reading); 9000, 9100, 9200, 9300, 9400, 9500, 9600, 9700, 9700P (1st Readings) - The Board approved policy 3570P and the other policies were moved to next month's meeting.

Motion: To accept Policy 3570P

Made by: Debbi Burr

Seconded by: Melissa Crane

Result: all in favor; motion carries

D. Winter Policy Updates: 2140, 2150P, 2375, 2700P, 3340, 3340P, 3440, 4520 (1st Reading) - The board held the first reading of policies 2700P, 3340, 3340P, and 3440; and they will bring back policies 2140, 2150P, 2375, and 4520 for next month.

I. Executive Session as per Idaho Code 74-206 (1) Subsections (a),

Idaho Code 74-206 (1) (a) consider hiring of public official (b) consider evaluation, dismissal or disciplining or, to hear complaints or charges brought against an employee or student, (c) conduct deliberations considering legal negotiations or acquire real property (d) consider records that are exempt from disclosure as provided in chapter 3, title 9, Idaho Code (e) consider preliminary negotiations involving matters of trade or commerce in which the governing body in competition with governing bodies in other states or nations (f)communicate with legal counsel(g)consider custody review of Idaho Department of Juvenile corrections(h)custody review (i)communicate with schools risk manager or insurance provider on pending litigation (2) labor negotiations.

Motion: To go into Executive Session pursuant **Idaho Code 74-206 (1) Subsections (a)**, at 9:29 p.m.

Made by: John Kapeleris

Seconded by: Melissa Crane

Result: Roll Call: Melissa Crane- yes, Debbi Burr- yes, Heather Roberts – yes, Shawna May- yes, Brian Hilverda – yes and John Kapeleris –yes all in favor; motion carries

Motion: To come out of Executive Session at 9:46 p.m.

Made by: John Kapeleris

Seconded by: Melissa Crane

Result: Roll Call: Melissa Crane- yes, Debbi Burr- yes, Heather Roberts – yes, Shawna May-yes, Brian Hilverda – yes and John Kapeleris –yes all in favor; motion carries

Action Resulting from Executive Session:

Motion: To hire Geianne Choate as a school counselor

Made by: Debbi Burr

Seconded by: Melissa Crane

Result: Roll Call: Melissa Crane- yes, Debbi Burr- yes, Heather Roberts – yes, Shawna May-yes, Brian Hilverda – yes and John Kapeleris –yes all in favor; motion carries

II. Adjourn

Motion: To adjourn at 9:48 p.m.

Made by: Brian Hilverda

Seconded by: Melissa Crane

Result: all in favor; motion carries

Signature of Board Secretary

Date

Recorded by DR