



Xavier Charter School Board Meeting Minutes September 9, 2015 6:00 p.m.

I. Roll Call Attendance

6:03 p.m. call to order Melissa Crane- present, Debbi Burr- present, Heather Roberts –present, Shawna May- present, Brian Hilverda – absent, joined at 8:22 p.m., and John Kapeleris –absent, joined at 6:20 p.m.

II. Approval of Agenda -

Motion: To approve the agenda as amended by including dress code discussion

Made by: Debbi Burr

Seconded by: Melissa Crane

Result: all in favor; motion carries

III. Consent Calendar

- A.** Approval of minutes from August 20th meeting
- B.** Approval August Accounts Payable
- C.** Enrollment
- D.** Policies: 6100, 6320, 6300, 7000, 7100, 7110, 7120, 7125, 7126, 7128, 7225, 7400, 7400P, 7420

Motion: To approve consent calendar

Made by: Melissa Crane

Seconded by: Debbi Burr

Result: all in favor; motion carries

IV. Public Input – none

V. Budget, Finance and other District Operations

- A. SY 2014-2015 Audit Report** Raymond Ware of Ware & Associates presented 2014-2015 audit. The auditors evaluated policies in relation to the size of the school and the financial status and found them satisfactory. The auditor issued an unqualified opinion of the financial statements. PERSI pension liability is included in the school's financial audit for the first time. The General Fund is required to reserve \$451,000.00 for the bond debt service.

Motion: To approve audit report

Made by: Debbi Burr

Seconded by: John Kapeleris

Result: all in favor; motion carries

B. Lead Teacher and Head of Schools Reports

1. Becky Baird- Grammar School: Mrs. Baird taught a training session about how liberal arts can practically be applied. She also presented a newspaper article that informed the community about the SAT scores in the top 3 percent of Idaho and more details about Xavier Charter School.

2. Lisa Thompson–Logic School: In the teacher training, Ms. Thompson presented the basic of teaching and said it was refreshing for all teachers. Ms. Sorenson did a presentation at the training which addressed the accommodations for the special needs students.

3. Brian Loosli – Rhetoric School: Mr. Loosli has been overseeing the construction of the music room and reported inspections passed. The first day included breakout sessions that were informational for the students and had a positive effect. Mr. Moon wants to do this again next year. A focus on bridging a gap between the older students and younger students has been put into effect by alternating sitting arrangements.

4. Gary Moon – Head of Schools:

a) Busing Update - The first day of school all the buses were on time and no busing phone calls from parents.

b) Smoke Detectors and Emergency Backpacks- Smoke detectors and emergency backpacks have been put on hold until construction and ordering are finished.

c) New Teacher Orientation and Mentor Program - The mentor program is becoming a good resource for teachers to know how Xavier Charter School functions.

d) New Credit Card/ Ordering – The credit card for textbooks and classroom supplies is now available and has a limit of \$15,000.00.

e) Meeting for newly hired teachers – Three teachers are seeking alternate authorization.

f) Enrollment- The second day of school included an enrollment of 693 students.

g) **Website** - The new Xavier Charter School website will be available around October 1st.

h) **Bullying Prevention** - Mr. Moon said that at a professional development meeting they will be addressing bullying.

C. PFA Report –Danielle Hardesty: No report. Mr. Moon said they will report next month on their financial status. They also funded the soccer nets outside.

D. Business Manager’s Report – Sheryl Liu-Philo presented the monthly financial reports and gave the board the opportunity to ask questions.

Motion: To approve the Business Manager’s Report and the monthly financials as accepted.

Made by: Debbi Burr

Seconded by: Melissa Crane

Result: roll call - Melissa Crane- yes, Debbi Burr- yes, Heather Roberts – yes, Shawna May- yes, Brian Hilverda – absent, and John Kapeleris –yes all in favor; motion carries

E. Policy: 2435, 2630, 3270, 6100P, 7200, 7430 Summer Updates: 2425, 3280, 3281, 4600P, 5120, 3295, 3295P, 3330, 5265

1. Policy 2425

Motion: To archive policy 2425

Made by: Debbi Burr

Seconded by: Melissa Crane

Result: all in favor; motion carries

2. Policy 3281

Motion: To archive policy 3281

Made by: Debbi Burr

Seconded by: Melissa Crane

Result: all in favor; motion carries

3. Policy 4600P

Motion: To archive policy 4600P

Made by: Melissa Crane

Seconded by: Debbi Burr

Result: all in favor; motion carries

F. By-Laws Review and Policy 1220 – The board will revisit the by-laws and policy 1220 next month.

G. Dress Code - Mrs. Loosli presented the conflict the teachers are having in enforcing the dress code. They will revisit this policy next month.

VI. Student Outcomes –

A. Testing Update

1. 2015 SAT Results – Mr. Moon presented information regarding the scores from the SAT tests. The students ranked 6th in the state.

VII. Board Focus Areas

A. Bike Lane Update – John Kapeleris informed the board that the bike lanes are painted.

B. Emergency Kits – Mr. Moon has put the purchasing of the backpacks on hold, but they will be purchased next month. Heather Roberts suggested that water needs to be available in all the rooms.

C. XCS Education Foundation – Foundation would be used for the fundraising money associated with the school. Shawna May said they will revisit this topic in their strategic meeting September 23rd.

D. CSI Horticulture Update – The class did not fill this semester, and will not be offered until January 2016.

E. Board Member Focus Areas – Mission Specific Goals are on a critical timeline and must be created, executed, tracked and tested. Debbie Burr and Melissa Crane have volunteered to represent the Board on this effort. They will be in contact with the Charter Commission rep to gain an understanding of the parameters and work together to set measurable and attainable goals for XCS by June 2019.

VIII. Adjourn

Motion: To adjourn at 9:40 p.m.

Made by: John Kapeleris

Seconded by: Melissa Crane

Result: all in favor; motion carries