



**Xavier Charter School
Board Meeting Minutes
August 20, 2015
6:00 p.m.**

I. Roll Call Attendance

6:04 p.m. call to order Melissa Crane- present, Debbi Burr- absent, Heather Roberts –present, Shawna May- present, Brian Hilverda – present and John Kapeleris –present

II. Approval of Agenda -

Motion: To approve the agenda as amended

Made by: John Kapeleris

Seconded by: Brian Hilverda

Result: all in favor; motion carries

III. Consent Calendar

A. Approval of minutes from July 16th meeting

B. Approval July Accounts Payable

C. Enrollment- No changes since July meeting due to just rolling PowerSchool over

D. Policies: 1645, 2420, 2420P

Motion: To approve consent calendar

Made by: John Kapeleris

Seconded by: Melissa Crane

Result: all in favor; motion carries

IV. Public Input – none

V. Budget, Finance and other District Operations

A. Chance Munns, CSI Horticulture - Mr. Munns presented some options a class of CSI students could do regarding landscaping for Xavier School grounds.

B. Western States Bus, Michele Dameron presented the proposed bus routes to the board for the upcoming school year. Ms. Dameron is waiting for registration to know what routes to continue or what to routes to adjust. One route has been added to the bus routes. The board was given opportunity to ask questions.

Motion: Approval for 4 base bus routes.

Made by: John Kapeleris

Seconded by: Brian Hilverda

Result: all in favor; motion carries

C. Health Insurance, Cody McQueen presented information about the policy with Regence BlueShield of Idaho. He recommended employees be grandfathered in with Regence because of the high cost of the Affordable Care Act Insurance.

Motion: Approval for maintaining current insurance policy and benefits.

Made by: Melissa Crane

Seconded by: John Kapeleris

Result: all in favor; motion carries

D. Lead Teacher and Head of Schools Reports

1. Becky Baird- Grammar School: Teachers and para-educators learned how to implement Love and Logic Training and now have some tools to use in the classroom.

2. Lisa Thompson-Logic School: Teacher training will be including PERSI Insurance, Love and Logic Training, student presentations, notebook method presentation, and special education (504) information.

3. Brian Loosli – Rhetoric School: Old janitor room renovations are almost finalized, but there are venting concerns. Mr. Moon said there are some sound issues in the room so they will be adding sound panels.

4. Gary Moon – Head of Schools: Mr. Moon reported the summer maintenance projects are finishing this month. He attended an administrator meeting and will be presenting information he learned at staff training. New Teacher Orientation went well, and he would like to continue it next year. He also informed the board that for the 2015-2016 school year they have an over enrollment.

E. PFA Report –Danielle Hardesty: No report.

F. Business Manager’s Report – Sheryl Liu-Philo presented the monthly financial reports and gave the board the opportunity to ask questions.

Motion: To approve the Business Manager’s Report and the monthly financials as accepted.

Made by: John Kapeleris

Seconded by: Brian Hilverda

Result: roll call - Melissa Crane- yes, Debbi Burr- absent, Heather Roberts – yes, Shawna May- yes, Brian Hilverda – yes and John Kapeleris –yes all in favor; motion carries

G. New Textbook Credit Card – Mr. Moon presented information regarding closing First Federal Credit Card for maintenance and to approve and apply for a new First Federal Card for only purchasing textbooks with the limit of \$25,000.00. The

option of applying for a Lowe's or Home Depot card for maintenance is going to be tabled for next month.

Motion: To approve the textbook credit card through First Federal up to \$25,000.00

Made by: John Kapeleris

Seconded by: Brian Hilverda

Result: roll call - Melissa Crane- no, Debbi Burr- absent, Heather Roberts – yes, Shawna May- yes, Brian Hilverda – yes and John Kapeleris –yes all in favor except for Melissa; motion carries

H. Smoke Detectors - Mr. Moon will be receiving bids shortly and will bring them for the next meeting. It will be tabled for next month.

I. School Handbooks – Mr. Moon stated the only change to the employee hand book was the school year. Head teachers had minor changes made to their handbooks. Mr. Moon asked that policy 2630 regarding the leniency in the number of days as related to a missed school day be tabled for next month.

Motion: To approve school hand books

Made by: John Kapeleris

Seconded by: Melissa Crane

Result: all in favor; motion carries

J. XCS-Resolution on Common Core: Shawna May suggested resolution to be published online as the opinion of the Board to the public. Suggestion was made to have the resolution added to the packet for new students.

Motion: To approve resolution as being the board's position and publication on the website as we see fit

Made by: Brian Hilverda

Seconded by: Melissa Crane

Result: all in favor; motion carries

K. Registration: Mr. Moon sent out forms via email for students to bring to registration. He changed the lunch line location to help with moving people through registration quicker. He also stated that he will have a sign-up for two committees regarding future construction and teacher salary.

L. Communications: Key XCS Events – Shawna May asked for suggestions in how to communicate better with parents regarding preparation needed before events.

M. Board Meeting Schedule: Shawna May discussed a new time for the Board Meeting.

Motion: To move our meeting to the second Wednesday of each month starting September 9.

Made by: Brian Hilverda

Seconded by: John Kapeleris

Result: all in favor; motion carries

N. Policy: 7400, 7400P, 6000-7000 – The board held the second reading of 7400 and 7400P. The board held the first reading of 6000-7000 policies and will have the second reading in September.

VI. Student Outcomes –

A. Testing Update

1. 2015 SAT Results – Mr. Moon presented information regarding the scores from the SAT tests.

VII. Board Focus Areas

A. Bike Lane Update – John Kapeleris informed the board that the city council will address bike lane on their agenda Monday, August 24 at 5p.m.

B. Emergency Kits – Heather Roberts will submit purchase order with Stacey Young through Amazon for emergency kits.

VIII. Adjourn

Motion: To adjourn at 9:45

Made by: Melissa Crane

Seconded by: John Kapeleris

Result: all in favor; motion carries