



**Xavier Charter School
Board Meeting Minutes
May 13, 2015
6:00 p.m.**

I. Roll Call Attendance

6:01 p.m. call to order James Wallace- absent, Melissa Crane- present, Debbi Burr- present, Heather Roberts – present, Shawna May- absent, and John Kapeleris –Present

II. Approval of Agenda -

Motion: To approve the agenda with the addition of Section 6 H - a response to the opinion piece that was in the Times News on May 12, 2015 and remove section 6 G - from tonight's agenda.

Made by: John Kapeleris

Seconded by: Melissa Crane

Result: all in favor; motion carries

III. Candidate Forum – Candidates for the open board seats were given the opportunity to speak regarding their qualifications as a member of the board. The board and public were able to ask questions of the candidates.

Shawna May arrived at 6:07

IV. Consent Calendar

- A.** Approval of minutes from April 8, 2014
- B.** Approval April Accounts Payable
- C.** Enrollment
- D.** Policies: 5325 – 5900, 8110, 8120
- E.** Lead Teacher Reports
- F.** PFA Report
- G.** HOS Report

Motion: To approve consent calendar as amended, pull 5400 out of the consent agenda.

Made by: John Kapeleris

Seconded by: Shawna May

Result: all in favor; motion carries

V. Public Input – none

VI. Student Outcomes

- A. Testing Review – SBAC, ISAT, AP** Mr. Moon presented information to the board regarding the tests that have been completed this year.
- B. RTI, Title I, Retention Data** - Tami Ditlefsen, Renee Robbins, Becky Baird and Lisa Thompson presented an update on the RTI and Title I programs and the retention data.
- C. Growth 2014-2015 School Year** - Mr. Moon discussed how the school is tracking student growth for this school year.

VII. Budget, Finance and other District Operations

- A. Business Manager’s Report** - The monthly financial reports were presented and the board was given the opportunity to ask questions.

Motion: To approve Business Manager’s Report

Made by: Melissa Crane

Seconded by: John Kapeleris

Result: all in favor; motion carries

- B. Policies 5320, 5320F, 5320P, 1220** – The board discussed these policies and will consider them further in June.

Proposed Expenditures – Mr. Moon presented information regarding expenditures that should be made out of the current fiscal year. Mr. Moon proposed that the parking lot be seal coated, purchase a storage container, and purchase needed tables and desks.

Motion: To approve the board expenditures as presented as the limit for each expenditure.

Made by: John Kapeleris

Seconded by: Heather Roberts

Result: motion carried; Melissa Crane abstained

- C. Classified Staff** – Mr. Moon presented a proposal to consider regarding a bonus for the classified staff.

Motion: To approve the proposed classified employees’ bonus of \$5100 for the 17 employees based on the same parameters set for certified staff.

Made by: Shawna May

Seconded by: Heather Roberts

Result:

After further discussion the motion was rescinded due to further information being requested in order to determine the funding required for the longevity parameters.

- D. Mentor Program** – Mr. Moon presented information on the Mentor Programs. The proposal is to offer \$200 or 2 days of paid time off to compensate the teacher mentors.

Motion: To fund the Mentor Program at either \$200 per year or two days off.

Made by: John Kapeleris

Seconded by: Shawna May

Result: all in favor motion carries

E. Update Advanced Opportunities: Policy 2435 – Mr. Moon discussed Policy 2435 and the changes that are expected to be made in the next policy update.

F. By-Laws – removed

G. Response to the Opinion Page article in the Times News – John Kapeleris discussed his desire to draft a response regarding an article that was written and published in the Times News.

VII. Board Focus Areas

A. Emergency Backpacks – Heather Roberts presented an update on the emergency backpacks. The board discussed the options of putting together these backpacks.

B. Bike Path – John Kapeleris presented an update on the bike path.

C. Mission Specific Goals – Shawna May recapped what has happened with mission Specific Goals in the future and reminded the board of the timeline for when this is due.

D. Grants – Shawna May updated the board on grants that are available for Xavier to submit applications.

VIII. Executive Session as per Idaho Code 67-2345 (1) Subsections (a), (d)

Idaho code 67-2345 (1) (a) consider hiring of public official (b) consider evaluation, dismissal or disciplining or, to hear complaints or charges brought against an employee or student, (c) conduct deliberations considering legal negotiations or acquire real property (d) consider records that are exempt from disclosure as provided in chapter 3, title 9, Idaho Code (e) consider preliminary negotiations involving matters of trade or commerce in which the governing body in competition with governing bodies in other states or nations (f) communicate with legal counsel (g) consider custody review of Idaho Department of Juvenile corrections (h) custody review (i) communicate with schools risk manager or insurance provider on pending litigation (2) labor negotiations

Motion: To go into Executive Session pursuant **Idaho Code 67-2345 (1) Subsections (a), (d)** at 10:00 p.m.

Made by: Melissa Crane

Seconded by: Shawna May

Result: Roll Call James Wallace- absent, Melissa Crane- yes, Debbi Burr- yes, Heather Roberts – yes, Shawna May- yes, and John Kapeleris –yes all in favor;

Motion: To come out of Executive Session at 10:30 p.m.

Made by: John Kapeleris

Seconded by: Shawna May

Result: Roll Call: James Wallace- absent, Melissa Crane- yes, Debbi Burr- yes, Heather Roberts – yes, Shawna May- yes, and John Kapeleris – yes; all in favor; motion carries

Action Resulting from Executive Session

Motion: To accept the resignation of Sharon Green

Made by: John Kapeleris

Seconded by: Melissa Crane

Result: all in favor; motion carries

Motion: To hire Katelyn Adams as ½ time special education instructor, Angie Smith as secondary math instructor and Sharon Green as 6th grade instructor

Made by: John Kapeleris

Seconded by: Melissa Crane

Result: all in favor; motion carries

IX. Adjourn

Motion: To adjourn at 10:33 p.m.

Made by: Melissa Crane

Seconded by: John Kapeleris

Result: all in favor; motion carries