



Xavier Charter School Board Meeting Minutes October 22, 2015 6:00 p.m.

I. Roll Call Attendance

6:21 p.m. call to order Melissa Crane- present, Debbi Burr- present, Heather Roberts –present, Shawna May- present, Brian Hilverda – absent, and John Kapeleris – absent

II. Approval of Agenda -

Motion: To approve the agenda

Made by: Melissa Crane

Seconded by: Debbi Burr

Result: all in favor; motion carries

III. Consent Calendar

- A.** Approval of minutes from September 9th and September 23rd meetings
- B.** Approval September Accounts Payable
- C.** Enrollment
- D.** Policies: 2630, 3270, 7200, 6100P, 3280, 5120

Motion: To approve consent calendar

Made by: Melissa Crane

Seconded by: Debbi Burr

Result: all in favor; motion carries

IV. Public Input – none

V. Budget, Finance and other District Operations

A. Lead Teacher and Head of Schools Reports

1. Becky Baird- Grammar School: Community tours have been really positive and the community has enjoyed seeing what we have here.

2. Lisa Thompson–Logic School: The community is saying that Xavier Charter School is so different and that everyone is happy and creative. There is 7-12 grade homework club starting. New para-professionals are being hired, specifically, 2 for SPED.

3. Brian Loosli – Rhetoric School: A new academic college adviser, Justin Stallones, was hired. Mr. Loosli also finished cleaning the gym, PSAT testing, and purchasing a storage unit.

4. Gary Moon – Head of Schools:

- a) Busing Update: Bus Routes were adjusted due to number of children on buses.
- b) Smoke Detector Bids: Mel Wiseman will be meeting with Mr. Moon to discuss the processes needed taken with smoke detectors and other repairs.
- c) Bullying Prevention: During eXalt week a professional on bullying came and spoke with students and teachers.
- d) Updating of Policies on Website: Policies will be happening quicker. Also, we are required to put online: teacher contracts, salaries, students paid for work at Xavier.
- e) New Page for Public Input at Board Meetings
- f) Citizenship test /civics graduation requirement
- g) MOE-Appeal – We received a \$20,000 into our federal program.
- h) Exalt- New teacher update: Mrs.Loosi organized eXalt and it went well. Mr. Moon wants to continue this (teacher organizing eXalt) for next year.
- i) Social Media-School Use : Working on a texting service to all who want notified by the school via phone.

Brian Hilverda joined at 6:37 p.m.

B. PFA Report –Danielle Hardesty: PFA donated 400 folding chairs. They are going to have 1 fundraiser a month at a fast food place.

C. Dress Code 3260: Committee Recommendation - High School students, teachers, and board members on the committee suggested a change to dress code. The Board will take time to evaluate the proposed changes. Meanwhile, the 7-12 grades will be on a trial basis of proposed dress code until January.

Motion: To adopt standards for the grades 7-12 on trial basis until the end of semester in January.

Made by: Brian Hilverda

Seconded by: Heather Roberts

Result: roll call - Melissa Crane- no, Debbi Burr- no, Heather Roberts – yes, Shawna May- yes, Brian Hilverda – yes, and John Kapeleris –yes all in favor except for Melissa and Debbi; motion carries

John Kapeleris joined at 7:52 p.m.

VIII. Executive Session as per Idaho Code 74-206 (1) Subsections (a),

Idaho Code § 74-206(1): (a) To consider hiring a public officer, employee, staff member or individual agent, wherein the respective qualities of individuals are to be evaluated to fill a particular vacancy or need, unless a vacancy in an elective office is being filled; 38 Idaho Code § 74-203(5). 16 Idaho Open Meeting Law Manual (b) To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member, individual agent or public school student; (c) To acquire an interest in real property which is not owned by a public agency; (d) To consider records that are exempt from disclosure as provided by law; (e) To consider preliminary negotiations involving matters of trade or commerce in which the governing body is in competition with governing bodies in other states or nations; (f) To communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation, or controversies not yet being litigated but imminently likely to be litigated. The mere presence of legal counsel at an executive session does not satisfy this requirement; (g) By the commission of pardons and parole, as provided by law; (h) By the custody review board of the Idaho department of juvenile corrections, as provided by law; or (i) To engage in communications with a representative of the public agency's risk manager or insurance provider to discuss the adjustment of a pending claim or prevention of a claim imminently likely to be filed. The mere presence of a representative of the public agency's risk manager or insurance provider at an executive session does not satisfy this requirement.

Motion: To go into Executive Session pursuant **Idaho Code 74-206 (1) Subsections (a)**, at 8:47 p.m.

Made by: John Kapeleris

Seconded by: Debbi Burr

Result: Roll Call: Melissa Crane- yes, Debbi Burr- yes, Heather Roberts – yes, Shawna May- yes, Brian Hilverda – yes and John Kapeleris –yes all in favor;

Motion: To come out of Executive Session at 9:38 p.m.

Made by: Melissa Crane

Seconded by: Brian Hilverda

Result: Roll Call: Melissa Crane- yes, Debbi Burr- yes, Heather Roberts – yes, Shawna May- yes, Brian Hilverda – yes and John Kapeleris –yes all in favor;

Action Resulting from Executive Session:

Motion: To declare an emergency area of need in secondary math, secondary language arts, and dance

Made by: Melissa Crane

Seconded by: Debbi Burr

Result: Roll Call: Melissa Crane- yes, Debbi Burr- yes, Heather Roberts – yes, Shawna May- yes, Brian Hilverda – yes and John Kapeleris –yes all in favor;

D. Business Manager's Report – Sheryl Liu-Philo presented the monthly financial reports and gave the board the opportunity to ask questions.

Motion: To approve the Business Manager's Report and the monthly financials as accepted.

Made by: Debbi Burr

Seconded by: Brian Hilverda

Result: roll call - Melissa Crane- yes, Debbi Burr- yes, Heather Roberts – yes, Shawna May- yes, Brian Hilverda – yes, and John Kapeleris –yes all in favor; motion carries

E. Website Update – Brian Loosli said the website should be up soon.

F. Leadership Premiums – Mr. Moon presented the amount to be paid for leadership positions for the teachers.

Motion: To approve leadership positions as presented

Made by: Debbi Burr

Seconded by: John Kapeleris

Result: all in favor; motion carries

Result: roll call - Melissa Crane- yes, Debbi Burr- yes, Heather Roberts – yes, Shawna May- yes, Brian Hilverda – yes, and John Kapeleris –yes all in favor; motion carries

G. School Committee Selection – Academic: Mr. Moon proposed faculty committees for input for various school-areas of interest.

H. Facility Needs Assessment – Mr. Moon met with a leadership team and are considering portables or adding to the building. Mr. Wiseman will come next month with a report on facility needs.

I. Technology Needs – Mr. Moon said the school is in need of more computers. He suggested looking at Chromebooks because of their cost and durability. The school is needing 34 computers and a mobile storage cart.

Motion: To approve the \$8,799 technology proposal

Made by: Melissa Crane

Seconded by: Debbi Burr

Result: all in favor; motion carries

Result: roll call - Melissa Crane- yes, Debbi Burr- yes, Heather Roberts – yes, Shawna May- yes, Brian Hilverda – yes, and John Kapeleris –yes all in favor; motion carries

J. By-Law Review and Policy 1220 – By-laws and Policy 1220 were discussed and will be on the agenda next month. Policy 1220 will be on its 2nd reading.

Seat Appointments:

Seat 1 Brian Hilverda
Seat 2 Heather Roberts
Seat 3 Shawna May
Seat 4 Melissa Crane
Seat 5 Debbi Burr
Ad Hoc John Kapeleris

K. Policy: 2435, 3265, 3295, 3295P, 3330, 5265, 7430 - Moved to next month's agenda for 1st readings.

VI. Student Outcomes –

A. Data Review Progress – Debbi Burr has the testing file and working on preparing the data.

B. IMS-Milepost- Milepost is a program that helps put testing data together for evaluation.

VII. Board Focus Areas

A. Calendar Special Meetings

1. Retreat – Annual: Mr. Moon would like to keep the retreat in July because it keeps good morale with new and returning board members.

2. Continuous Improvement Meetings - Mr. Moon would like to do 2 meetings a year, September and February.

B. Education Foundation - Brian Hilverda stated that he has found resources to help with the accounting and legal aspects of the foundation. The foundation was named the Phoenix Foundation.

Motion: To approve \$5,000 for the legal team and accounting firm for the foundation

Made by: Melissa Crane

Seconded by: Brian Hilverda

Result: all in favor; motion carries

VIII. Adjourn

Motion: To adjourn at 11:44 p.m.

Made by: Melissa Crane

Seconded by: Debbi Burr

Result: all in favor; motion carries