



## **Xavier Charter School Board Meeting Minutes March 18, 2014 6:00 p.m.**

### **I. Roll Call Attendance**

6:03 p.m. call to order James Wallace- present, Melissa Crane- present, Debbi Burr- present, and Shawna May- present

**II. Approval of Agenda** – remove software update; move School Safety/Security Policy discussion to first item and executive session to follow that discussion; followed by a presentation from the certified staff to the board.

**Motion:** To approve the agenda

**Made by:** Melissa Crane

**Seconded by:** Shawna May

**Result:** all in favor, motion carries

### **III. Approval of Minutes –**

**Motion:** To approve the minutes of February 18, 2014.

**Made by:** James Wallace

**Seconded by:** Melissa Crane

**Result:** all others in favor, motion carried

### **IV. Public Input - none**

### **V. Board Items**

**A. School Safety/Security Policy Discussion** – Staff Sargent Pullin from the Twin Falls City Police Department presented information regarding the school resource officer program. The functions of the SRO are enforcement, education and rapport building. They also provide security for events. The Twin Falls City Police have also been working with schools on active shooter situations. Staff Sargent Pullin presented the board with the costs associated with a school district contracting a SRO. The board was given the opportunity to ask Staff Sargent Pullin questions. The public was given the opportunity to ask questions.

### **VI. Executive Session – 7:10 p.m.**

**Motion:** To go into executive session Pursuant to Idaho Code 67-2345 (1)(b) consider evaluation, dismissal or disciplining or, to hear complaints or charges brought against an employee or student, (c) conduct deliberations considering legal negotiations or acquire real property

**Made by:** Melissa Crane

**Seconded by:** Shawna May

**Result:** Roll call vote - James Wallace-yes, Melissa Crane-yes , Debbi Burr-yes , and Shawna May-yes

**Motion:** To return to regular session at 8:25

**Made by:** Melissa Crane

**Seconded by:** Shawna May

**Result:** Roll call vote - James Wallace- yes , Melissa Crane- yes , Debbi Burr-yes , and Shawna May- yes

### **Action Resulting from Executive Session**

**Motion:** To deny the request by Student A

**Made by:** Melissa Crane

**Seconded by:** Shawna May

**Result:** all in favor; motion carried

**Motion:** Due to the fact Xavier does not have a policy for FMLA, the board will grant the request of Employee A.

**Made by:** Melissa Crane

**Seconded by:** James Wallace

**Result:** all in favor; motion carried

### **V- Board Items Continued**

**A. PFA Update** – Lisa Stieneke reported on the Xavier nights in the community. Pizza Hut will be on March 18<sup>th</sup> at both locations. The next event will be at Kiwi Loco. Field Day will be held on June 3<sup>rd</sup> for K-4<sup>th</sup> grades. The PFA is working with a parent to set up a Saturday to do work on the campus grounds. The PFA will also be willing to assist in the purchase of security equipment.

**B. Compendium project Update** – Mr. Moon reported on progress of the project that is being installed in front of the building by Samantha Wallace

**C. Calendar Budget Work Sessions** – April 14<sup>th</sup> at 6:00 p.m.

**D. Re-calendar Strategic Planning Meeting** – April 23<sup>rd</sup> 6:00 – 9:00

**E. Bylaw proposal** – Mrs. Burr presented a proposed addition for the Bylaws regarding the removal of board members from office through recall. The merits of this policy were discussed and the policy will be brought before the board again next month.

**F. Policy 7225 Financial Management** – was discussed further

**G. Policy Review**

**1. 3000 – 3295** – the board reviewed these policies making some changes as were deemed necessary. Those policies with changes made will be available on the website for public review before adoption of the proposed changes

## **VII. Business –**

### **A. Business Manager's Report**

- 1. Presentation of bills** – Ms. Moon submitted the current liabilities to the board.

**Motion:** To approve the bills as presented

**Made by:** Mellissa Crane

**Seconded by:** James Wallace

**Result:** Roll call vote: James Wallace –yes; Shawna May – yes; Melissa Crane – yes and Debbi Burr – yes; motion carries

- 2. Monthly Financials** –The monthly financial statements were presented and the board was allowed to ask questions regarding these statements.

- 3. Budget adjustments** – none at this time

- ### **B. ASB Funds** – Mr. Moon updated the board on the status regarding the accounting of ASB Funds.

## **VIII. Reports**

### **A. Administration**

- 1. Grammar School – Becky Baird**, presented an update to the board
  - a) Retentions**
  - b) Core Knowledge Language Arts**
  - c) Accept/Decline Letter** – for new students, includes the future student application
  - d) Grammar School SBAC testing**
- 2. Logic School – Lisa Thompson**, presented an update to the board
  - a) Retentions**
  - b) Selecting Math Curriculum – 6<sup>th</sup> through 8<sup>th</sup> grades**
  - c) Anti-Bullying Day for 7<sup>th</sup> through 8<sup>th</sup> grades**
  - d) Science Fair 5<sup>th</sup> and 6<sup>th</sup> grades**
    - (1) Science Fair March 19<sup>th</sup> and 20<sup>th</sup>**
    - (2) Winners Announced 3/21**
  - e) VFW – Voice of America and Patriot Pen Winners**
- 3. Rhetoric School – Brian Loosli**, presented an update to the board
  - a) Insulating the Dance Room**
  - b) The Art of Manliness/Femininity (Club Creation)**
  - c) Research on adopting I-pads in the Rhetoric School**
  - d) Teacher Recruitment to Begin**
  - e) Xavier Coffee Day**
- 4. Head of Schools – Gary Moon**
  - a) Enrollment**
    - (1) Lottery Process**
    - (2) Enrollment numbers/returning students**
  - b) Practice site for SBAC**
  - c) Preparing for testing window**
  - d) Landscape day April 12<sup>th</sup>**

- e) **Camera research**
- f) **Safety/Lockdown Drill**
- g) **Parent/Staff Surveys**
- h) **Parent input for teachers evaluation**

**IX. Adjourn: 11:25**

**Motion:** To adjourn

**Made by:** Melissa Crane

**Seconded by:** James Wallace