



**Xavier Charter School  
Board Meeting Minutes  
January 31, 2013  
6:00 p.m.**

**I. Roll Call Attendance**

6:10 p.m. call to order James Wallace- present, Melissa Crane- present, Debbi Burr- present, Mark Lambert- present, and Joan Hurlock- present

**II. Approval of Agenda**

Motion: To approve the agenda with the addition of an application to the Idaho Housing and Finance Authority for Bond Insurance and to table the discussion of execution of the appraisal agreement until after the executive session.

Made by: Melissa Crane

Seconded by: Mark Lambert

Result: All in favor, motion carried

**III. Housing Authority**

Motion: A motion was made to have Jim Blanford represent Xavier Charter School to the Idaho Housing and Finance Authority.

Made by: Mark Lambert

Seconded by: Joan Hurlock

Result: Roll Call vote - James Wallace yes, Melissa Crane absent, Debbi Burr yes, Mark Lambert yes and Joan Hurlock absent – All in favor, motion carried.

**IV. Executive Session Time in 6:19**

Motion: Executive session – it is requested that the Board go into executive session to conduct deliberations considering legal negotiations or acquire real property (c), and to consult with an attorney (f) as per I.C. 67-2345.

Made by: Mark Lambert

Seconded by: Joan Hurlock

Result: Roll Call vote – James Wallace yes, Melissa Crane absent, Debbi Burr yes, Mark Lambert yes and Joan Hurlock absent – All in favor, motion carried.

Motion: To leave executive session and return to open session at 8:52

Made by: Mark Lambert

Seconded by: James Wallace

Result: Roll Call vote – James Wallace yes, Melissa Crane yes, Debbi Burr yes, Mark Lambert yes and Joan Hurlock yes – All in favor, motion Carried

**V. Action Items**

Motion: To present a memorandum of understanding to Mr. Stevenson to index Xavier Charter School rent on a sliding scale that will ensure fiscal viability of the school with the understanding that the memorandum will include a deadline for the response to be February 5, 2013. The board will also hold a stakeholders meeting on February 19, 2012.

Made by: James Wallace

Seconded by: Melissa Crane

Result: All in favor, motion carries

**VI. Adjourned 8:55**